

**Neighborhood Council
General Board**

Lydia Grant, President
Armen Mardirousi, First Vice-President
Ross Herman, Second VicePresident
Carol Hutchinson, Treasurer
Cindy Cleghorn, Corresponding Secretary
Karen Moran, Recording Secretary
Leny Freeman, Region 1
KT Travers, Region 1
Sherry McCoy, Region 2
VACANT, Region 2
Michael Goglia, Region 3
Peter Darakjian, Region 3
Jon von Gunten, Region 3
Belinda Woodruff, Region 4
Trevor Schmidt, Region 4
Mark Seigel, Region 4
VACANT, Region 4
Deborah Ramirez, Education Rep
Cheryl Schmidt, Public Safety Rep
Nina Royal, Senior Rep
Vartan Keshish, Community Interest Rep

**CITY OF LOS ANGELES
CALIFORNIA**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**DRAFT DRAFT General Board Meeting
Agenda**

**Happy New Year – Welcome 2025
Wednesday, January 8, 2025
Join Zoom Meeting**

<https://us02web.zoom.us/j/89206524158>

**Meeting ID: 892 0652 4158
One tap mobile
+16694449171,,892 0652 4158# US
7:00 PM**

Every person wishing to address the Board virtually may join by clicking on the link: <https://us02web.zoom.us/j/89206524158> or by dialing (669) 900-6833 or (888) 475 4499 and entering Web ID # **892 0652 4158** and then pressing #. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 1 minute per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the "General Public Comment" period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).

- **Call to Order, Welcome - Lydia Grant, President**

- In Memory of Mercedes del Castillo

- **Pledge of Allegiance**

- **STNC President's Updates**

A. Notice of Board Vacancies: Region 2 Representative & Region 4 Representative – **Region 2 Representative**: North-West Tujunga Region: North of Foothill Boulevard, from Mount Gleason Avenue and Big Tujunga Canyon Road to Commerce Avenue and Seven Hills Drive. **Region 4 Representative** - South of Foothill Blvd. between Sunland Blvd. on the west & Tujunga Canyon on the east. Geographical Representatives shall represent the interests of the stakeholders within their region. Geographical Representatives shall maintain lines of communication with the various neighborhoods, businesses, and other organizations operating within their districts. Geographical Representatives shall actively outreach to stakeholder groups and individuals within their regions. One (1) Geographical Representative from each region shall attend all Outreach Committee meetings. Region boundaries shall be based upon population density, distinct neighborhoods and geographical size within the community, and distribution of diverse populations and interests. It is expected that region boundaries may need to be changed over time, and that these changes will be made by means of bylaws amendments.

C. **Announce any Board member recusals or paid lobbyists in attendance**

F. **Upcoming Community Events:**

- **Annual Homeless Count is January 21, 2025 - sign up at <https://count.lahsa.org/>**

4. **Roll Call, Voting Eligibility** - Karen Moran, Recording Secretary & Completion of City / DONE
Required trainings status for the STNC board & committees

5. **Discussion/Action: Applications to fill board seats – last opportunities before May 17, 2025.**

6. **Discussion/Q&A with LAPD, LAFD, Elected Officials/Representatives, DONE, NC Budget Advocates, City Departments (2 min per Representative including Q&A)**

- Verdugo Hills High School
- Haines Canyon area closed by LADWP due to Dept. Fish & Game requirements.
- Tagging on Property
- Inaccessible Sidewalks
- Other

7. **CONSENT CALENDAR ITEMS (FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows.

MOTION: The STNC Board approves the funding consent calendar: Discussion/Action:

- a. Motion to approve outstanding 2024 MERs

10. ~~**Discussion/Action: to approve the STNC SELECTION MANUAL WITH IN PERSON SELECTION DAY ON SATURDAY MAY 17, 2025 12 NOON TO 4 PM AT NORTH VALLEY NEIGHBORHOOD CITY HALL (FIRST CHOICE) AND ELKS LODGE (2ND CHOICE) AND SUNLAND RECREATION CENTER (3RD CHOICE) AND SEATING OF NEW BOARD AT JUNE 11, 2025 STNC BOARD MEETING TO BE HELD IN PERSON AND SUBMIT STIPULATION WORKSHEET TO DONE NO LATER THAN THE JANUARY 3, 2025 DEADLINE.**~~

11. **CONSENT CALENDAR ITEMS (NON-FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the

consent calendar, in which case it will go to the end of New Business and be considered as time allows.
MOTION: The STNC Board approves the non-funding consent calendar:

- A. Discussion/Motion: To approve December board meeting minutes.
- B. Discussion/Motion: To add Karen Moran as Community Impact Statement submitter. [currently Cindy Cleghorn, Carol Hutchinson and Jon von Gunten are submitters]
- C. **Discussion and Possible Action: Support for the LAFD Community Emergency Response Team (CERT) Program**

The Sunland-Tujunga Neighborhood Council strongly supports the Los Angeles Fire Department's (LAFD) highly effective Community Emergency Response Team (CERT) program. This invaluable program provides community members with essential training in disaster preparedness, equipping them with the knowledge and skills to respond effectively to emergencies such as earthquakes and other disasters. CERT-trained volunteers are uniquely prepared to assist themselves, their families, neighbors, and the broader community during critical moments, allowing the LAFD to focus their resources on the areas of highest need.

In addition to their preparedness role, CERT volunteers play a vital part in supporting the LAFD's routine and emergency responses. Some volunteers choose to advance their training further, joining specialized Call-Out Teams that provide critical support during major incidents.

This year alone, the CERT program has achieved remarkable milestones:

- **2,357 community members trained in CERT principles.**
- **2,700 participants instructed in Hands-Only CPR techniques.**
- **961 individuals trained in fire extinguisher use.**
- **940 hours of service performed by CERT Call-Out volunteers.**

These figures underscore the CERT program's profound impact on community resilience and preparedness. In the event of a city-wide emergency, the investment in CERT will prove invaluable, directly enhancing the city's ability to respond, recover, and rebuild.

Considering the ongoing risks of natural disasters and other emergencies, the Sunland-Tujunga Neighborhood Council urges city leaders to prioritize and continue funding the LAFD CERT program. This continued support will ensure the sustainability of this critical initiative, safeguarding the well-being and resilience of Los Angeles communities for years to come.

12. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.
13. **Committee & Liaison Reports** - by committee chairs present (See last page for committee members and meeting locations):
 - Land Use Committee - Next LUC meeting 1/13 - change of use presentation for 10043 Commerce @ 7:30PM; three demolition notices: Tujunga Canyon, Hillhaven,
 - Selections Committee Meeting: TBA
 - Community Improvement & Government Affairs - No meeting scheduled
 - Outreach Meeting - Jan 16 @ 7PM - virtual Zoom

- Beautification: Jan 16 @ 6PM - in person @ ST Library
- STAT - Jan 28 @ 6PM – DECEMBER 15
- STARC: Jan 28 @ 7:30PM
- Youth & Adult Education: - No meetings
- Budget & Finance: Jan 29
- Executive: Jan 29

14. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- C. NC Alliances (Valley Alliance of Neighborhood Councils - VANC meets 2nd Thursday on Zoom; LANCC meets 1st Saturday at 10am; PlanCheckNC meets 2nd Saturday at 10am, STNC Community Events/Meetings, Other Training Opportunities

15. FINAL ANNOUNCEMENTS

16. ADJOURN

~~Posted: 1/3/25~~ — ~~Remove after: 1/9/25~~

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Cindy Cleghorn, Secretaria, al (818) 951-7411 o por correo electrónico secretary@stnc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Board must dial (669) 444-9171, and enter **892 0652 4158** and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to **TWO** minutes per speaker, unless adjusted by the presiding officer of the Board.

SB 411 Updates:

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

(C) The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time.

(D) Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.

(E) (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed.

(ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment.

(iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities. Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting **[Lydia Grant, STNC President at 818-470-6629.](#)**

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Cindy Cleghorn, Corresponding Secretary, at email: secretary@stnc.org.**

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL, 7747 Foothill Blvd, Tujunga, CA 91042 – *front window***

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

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