



# Sunland Tujunga Neighborhood Council

8250 Foothill Blvd., Suite A, Sunland, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: [secretary@stnc.org](mailto:secretary@stnc.org)

## Special General Meeting Agenda

Wednesday, September 13, 2017 - 6:31 PM

North Valley City Hall

7747 Foothill Blvd, Tujunga, CA 91042

1. Call to Order and Pledge of Allegiance (2) **Krystee Clark, President Announcements (7)**
  - Announcement of open Neighborhood Council seats Secretary and Region 4 Representative
  - Recap of recent and upcoming events including the Congress of Neighborhoods, Verdugo Hills Cemetery Tour on October 14, 2017, STNC Local Outstanding Community Leader Recognition event on September 21, 2017
  - Housekeeping, Speaker Cards, and Timekeeper
2. Event Announcements - 1 minute per speaker (10)
3. Public Comment on Non-Agenda Items within the Board's subject matter jurisdiction (10)
4. **Public Official and Community Representative Announcements (20)**
  - Questions/Comments from the Public (10)
5. **PRESENTATION: Sarah Bell, liaison to the Los Angeles Sanitation Department handling issues ranging from illegal dumping to homeless encampments. (20)**
  - Question/Comments from the public (10)
6. **PRESENTATION: Cindy Sower from Sun Valley Area Neighborhood Council speaks on ways to help strengthen laws in regards to illegal fireworks. Support letter discussed. (10)**
  - Question/Comments from the public (5)
7. **DISCUSSION/INFORMATION: Board seat vacancies for Region 4 Representative and Secretary.** Any stakeholders or board members interested in filling the vacant positions must submit a statement announcing their desire to fill the vacancy and their qualifications to do so to [secretary@stnc.org](mailto:secretary@stnc.org) and [president@stnc.org](mailto:president@stnc.org) at least 24 hours prior to the next general meeting on October 11, 2017. There will be a reading of the Bylaws and Standing rules pertaining to filling positions. Current Bylaws and Standing Laws are available at our website <http://www.stnc.org>
  - **Region 4 Representative** – shall be considered from stakeholders who live (either homeowner, renter, or other fixed living arrangement), work or own property South of Foothill Blvd.
  - **Secretary** – shall be considered from stakeholders who live (either homeowner, renter, or other fixed living arrangement), work or own property in Sunland-Tujunga and will fulfill correspondence duties at the direction of the President, including, but not limited to, correspondence with other Los Angeles Neighborhood Councils and the various Los Angeles City government agencies. He/She will be responsible for maintaining the contact lists of STNC Board and committee members and community stakeholders, and shall coordinate with the staff Logistics Manager to ensure the timely posting of notices of Board meetings, committee meetings, elections, and other items of interest to the STNC community. He/She shall take minutes at the Agenda and Board meetings in the absence of the appointed Recorder. (7)
8. **DISCUSSION/ACTION: Motion to approve comment letter to DOT and other officials regarding adjustment of the bike lanes and removal of the ballards bringing back two lanes of traffic to Foothill Blvd in order to increase efficiency for our emergency escape routes and general traffic flow and safety.**
9. **DISCUSSION/ACTION: Approve minutes of the August 9th 2017 Special Meeting**
10. **DISCUSSION/ACTION: Review and approve May 2017, June 2017, July 2017 and August 2017 Monthly Expenditure Reports. Discuss new finance system and breakdown of expenses (MER)**
11. **DISCUSSION/ACTION: Approve new Budget with current balance and expected balance.**
12. **DISCUSSION/ACTION: Motions for payment of ongoing expenses including Monthly Expenditures including the website, constant contact, the copier, general office supplies, refreshments for meetings, general Outreach supplies and swag costs to comply with new funding system. Totals shall be voted on in a rounded up manner.**
13. **Board and Committee Reports including Discussion/Possible Action**
  - a. Outreach
    - **DISCUSSION/ACTION: STNC involvement in Armenian Cultural Festival. Motion to approve \$1,200 for festival sponsorship for event occurring on October 15<sup>th</sup> 2017.**



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- **DISCUSSION:** Update on event on September 21, 2017 to acknowledge exceptional locals and committee members on their extraordinary work for our community.
  - b. Land Use Committee
    - **DISCUSSION/ACTION:** Motion to approve comment letter to the City Planning Commission regarding the cannabis Land Use Regulations ordinance.
  - c. Arts, Recreation and Culture
    - **DISCUSSION/ACTION:** Motion to approve \$500 for food and beverages for those attending the free “Hanukkah In The Foothills” event sponsored by the STARC Committee to be held at the McGroarty Arts Center in December
  - d. Report from Budget Advocates**
  - e. Budget
    - **DISCUSSION:** New funding system basic guidelines
  - f. Bylaws Committee – Bylaws will be broken down into easily absorbed small sections to vote on when our necessary 15 members are present.
  - g. Women Empowering Sunland-Tujunga (WEST) Committee
  - h. Region & Group Representatives
  - i. Animal Issues
  - j. Beautification
  - k. Youth Advisory Council
  - l. Safety Committee
14. Closing Comments by President, Acknowledgements, and Adjournment. (1)

Adjourn by 9:00 p.m.

Posted 9/11/17; Remove after 9/14/17

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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd #101, Tujunga, CA. 91042
- At [www.stnc.org](http://www.stnc.org)
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**THE AMERICANS WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Krystee Clark, Board President, at (818) 566-0013 or email via [president@stnc.org](mailto:president@stnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [encinonc.org](http://encinonc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Krystee Clark, Board President, at (818) 566-0013 or email via [president@stnc.org](mailto:president@stnc.org).

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the [STNC.org](http://STNC.org) website or at [EmpowerLA.org](http://EmpowerLA.org).

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Presidente de la Krystee Clark, al (818) 566-0013 o por correo electrónico [stnc.org](mailto:stnc.org) para avisar al Concejo Vecinal."