

# Sunland-Tujunga Neighborhood Council

LAND USE COMMITTEE

7747 Foothill Blvd. Room 101, CA 91042 • 818-951-7411/ [www.STNC.org](http://www.STNC.org)



## LAND USE COMMITTEE MEETING AGENDA

**DATE: Monday, April 16, 2018**

**LOCATION: North Valley Neighborhood City Hall**

**7747 Foothill Blvd., Tujunga**

**TIME: 7:00 p.m.**

Call to Order – Introductions of LUC, CD7 staff, neighbors and guests.

Name	P	A	Name	P	A
Cindy Cleghorn			VACANT		
Bill Skiles			Cathi Comras		
Debby Beck			Pati Potter* (Region 4)		
Elektra Kruger			William Malouf (a)		
Nina Royal			Lora de la Portilla (a)		
David Barron* (Region 3)			Vartan Keshish (a)		
John Laue			Richard Marshalian (a)		
Liliana Sanchez			CD 7		

\* STNC Board Member (a) = LUC Committee alternate CD7 = representative present

The Land Use Committee contains eleven full members and four alternates. A quorum for an LUC Committee meeting consists of seven members, and at least six votes in favor or against an issue are required to achieve consensus. Order of item may be changed to accommodate speakers / presenters.

1. Call to Order and Introductions
2. ANNOUNCEMENT/DISCUSSION: 12400 Big Tujunga Canyon - Canyon Park property purchased by the Santa Monica Mountains Conservancy with representatives from the State and SMMC. *First announced at STNC board meeting on 4/11*
3. ANNOUNCEMENT/DISCUSSION: 8200 W. Verdugo Crestline AGF approved by Public Works for Verizon Unmanned Wireless Facility, deadline for appeal is April 19.
4. DISCUSSION: Brief discussion regarding the Land Use Committee process for review of planning and land use applications in Sunland-Tujunga
  - representative presentation
  - location, design and function of proposal
  - Q&A
  - The LUC may or may not take a position at the same time
5. DISCUSSION/ACTION: Approval of minutes

*It's YOUR Voice - get involved!*

6. DISCUSSION/POSSIBLE ACTION: 10140-50 Hillhaven – Application for 35 apartments needing density bonus as to height, front and rear yard, parking reduction; compliance with Foothill Blvd. Corridor Specific Plan.
7. DISCUSSION/POSSIBLE ACTION: 10220-10222 Wilsey - Plans for addition, including second story to existing single family residence to three separate housing units, triplex; zoning is RD2-1; Foothill Blvd. Corridor Specific Plan - Arsen Karamians, owner's representative
8. FUTURE PRESENTATIONS / EARLY NOTIFICATION:
  - Conditional Use Permit – Wireless unmanned 33 ft. Verizon Cell Tower to be located on church property at 10638 Oro Vista, Sunland. *Presentation set for 5/7/18*
  - Haul Route - 10209 Samoa - *Presentation set for 5/7/18*
  - 6152 Sister Elsie - new single family residence. - *Not scheduled*
  - 7738 Foothill - remodeling plans for new facade and signage. - *Not scheduled*
9. DISCUSSION/POSSIBLE ACTION that the LUC may recommend comment letters or community impact statements regarding: a) Home Sharing ordinance / Short Term Rentals; b) Proposed Neighborhood Character ordinances; c) Accessory Dwelling ordinance; d) Pet Shop ordinance  
<https://planning.lacity.org/ordinances/docs/PetShop/StaffReport.pdf>; e) CF 18-0305 - small cell infrastructure applications to co-locate on city infrastructure or facilities  
<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=18-0305>
10. PUBLIC COMMENTS – Non agenda items and public officials or their representatives present with Q&A
11. COMMITTEE response to public comments
12. COMMITTEE MEMBER UPDATES & ANNOUNCEMENTS
  - Committee Members: Motion to approve Vartan Keshish as LUC member.
  - Planning 101 Trainings – Spring 2018 RSVP: <http://goo.gl/yFYrDd>
  - **Community Plan Program Update (CF: 16-0422)** New report from the Department of City Planning submitted to the City Council committee on Planning and Land Use Management (PLUM) contains an update on the Community Plan Program, including an overview of the schedule: <https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=16-0422>
  - City Planning has a new “Community Resources” tab on their website that links visitors to their Annual Report, Quarterly Newsletter, and new Blog: [planning.lacity.org](http://planning.lacity.org)
  - reCodeLA update <https://recode.la/>
  - NCBALA White Paper and Survey [www.ncbala.org](http://www.ncbala.org)
  - General Plan OurLA2040 General Plan and online survey regarding open space vision: <https://www.facebook.com/ourla2040/posts/456545254715100>
  - **Next LUC Meetings: May 7, 21 – To schedule a presentation please contact Pati Potter at [patipstnc@ca.rr.com](mailto:patipstnc@ca.rr.com) or Cindy Cleghorn at [cindycleghorn@gmail.com](mailto:cindycleghorn@gmail.com)**
13. ADJOURN by 8:30 p.m.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** - STNC agendas are posted for public review as follows:

At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd., Tujunga and at [www.stnc.org](http://www.stnc.org)

You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org).

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, nonexempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [STNC.org](http://STNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at <https://empowerla.org/stnc/>

**SERVICIOS DE TRADUCCION** – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, Secretary, at (818) 951-7411 or email via [secretary@stnc.org](mailto:secretary@stnc.org) para avisar al Concejo Vecinal."

Revised Agenda Posted 4-12-18; Remove after 4-16-18

**Land Use Committee** - This committee consists of community stakeholders and Board members who shall be appointed as deemed appropriate by the Board. The Land Use Committee:

Meets at least once per month.

Contains no more than five (5) Board members, so that a majority of a quorum of the Board will not be present at its Committee meetings.

Sends Committee members to attend Planning Commission meetings and other meetings dealing with city development and land use.

Meets with representatives of prospective new businesses in the community and negotiates with those representatives to promote community standards of architecture, appearance, and preservation of scenic areas.

Issues reports and recommendations to the Board on issues and developments within its purview.

The Land Use Committee shall contain eleven (11) full members and four (4) alternates, appointed by the Board. A quorum for a Land Use Committee meeting consists of seven (7) members, and at least six (6) votes in favor or at least six (6) votes against an issue are required to achieve consensus. The alternates shall be called on to vote in the absence of full members of the Committee. The Land Use Committee takes direction from the Board and presents recommendations to the Board, but makes no decisions for the Board. It is responsible for implementing the details of the policies and directives set for it by the Board. It is the responsibility of the Chairperson of the Committee to set the meeting times and agendas and to assign duties to the Committee members in order to implement these policies and directives.