

**Neighborhood Council
General Board**

Lydia Grant, President
Lallah Rowe, First Vice-President
Mapuana Moran, Second Vice President
Carol Hutchinson, Treasurer
Cindy Cleghorn, Corresponding Secretary
Karen Moran, Recording Secretary
Leny Freeman, Region 1
KT Travers, Region 1
Sherry McCoy, Region 2
VACANT Region 2
Michael Goglia, Region 3
Peter Darakjian, Region 3
Jon von Gunten, Region 3
Belinda Woodruff, Region 4
Trevor Schmidt, Region 4
Mark Seigel, Region 4
Ross Herman, Region 4
Chris Rowe, Education Representative
Cheryl Schmidt, Public Safety Representative
Nina Royal, Senior Representative
Vartan Keshish, Community Interest Representative

**CITY OF LOS ANGELES
CALIFORNIA**



P.O. BOX 635
Tujunga, CA 91042
Phone: 818-951-7411
Email: Secretary@stnc.org
Website: www.stnc.org

**SUNLAND-TUJUNGA
NEIGHBORHOOD
COUNCIL**

TRANSLATION SERVICE – If you need translation service, please contact Lydia Grant, STNC President via e-mail at stnclydia@gmail.com or 818-951-7411 at least 72 hours before the meeting.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico stnclydia@gmail.com or 818-951-7411 para avisar al Concejo Vecinal.

**Special General Board Meeting Agenda
Wednesday, November 8, 2023
Join Zoom Meeting**

<https://us02web.zoom.us/j/3593805628?pwd=SENVV3FnVzFieUhNYVI6Mm5TUFlhJUT09>

**Meeting ID: 359 380 5628
Passcode: STNC11
One tap mobile
+16694449171,,3593805628# US
7:00 PM**

Every person wishing to address the Board virtually may join by clicking on the link: <https://us02web.zoom.us/j/3593805628?pwd=SENVV3FnVzFieUhNYVI6Mm5TUFlhJUT09> or by dialing (669) 900-6833 or (888) 475 4499 and entering Web ID # **359 380 5628** and then pressing #. When prompted by the presiding officer to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Public comment on any agenda item will be limited to 1 minute per person and a total of 30 minutes unless adjusted by the presiding officer. Comments from the public on matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the “General Public Comment” period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.

This meeting is being held by the Sunland-Tujunga Neighborhood Council using teleconferencing pursuant to Government Code Section 54953.8(a)(2)(B).

- 1. Call to Order, Welcome** - Lydia Grant, President

- 2. STNC President’s Updates**
 - A. STNC In Person Board & Committee Meeting updates/meeting locations + Update on SB411 (Portantino) regarding NC meetings on Zoom

- B. Board Vacancy - Region 2
- C. Land Use Committee Vacant Seats
- D. Status of STNC Board approved Light Pole Banners

3. Roll Call, Voting Eligibility - Karen Moran, Recording Secretary

- A. Completion of City / DONE Required trainings status for the STNC board
- B. Announce any Board member recusals or paid lobbyists in attendance

4. Pledge of Allegiance

5. PRESENTATION / SPEAKERS / Q&A : State Senator Carolyn Menjivar

Oro Vista Recreational Impacts on Surrounding Neighborhood - Lack of Enforcement - Public Safety Health / Diana Miner

6. Comments: LAPD, Elected Officials/Representatives, DONE, NC Budget Advocates, City Departments (2 min per Representative including Q&A)

7. CONSENT CALENDAR ITEMS (FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. MOTION: The STNC Board approves the funding consent calendar: ***[Budget Committee approved 10/25/23]***

- A. Discussion/Action: Approve October 2023 MER
- B. Discussion/Action: Approve reimbursement to Carol Hutchinson for \$114.66 for Board name badges *[previously approved by STNC Board]*.
- C. Discussion/Action: Approve reimbursement to Carol Hutchinson for \$26.46 for dog waste plaques *[previously approved by STNC Board]*.
- D. Discussion/Action: Approve reimbursement to Mapi Moran for storage tubs \$98.50 *[previously approved by STNC Board]*.
- E. Discussion/Action: Approve up to \$1,000 STNC outreach sponsorship to McGroarty Art Center for Chili Bowl event Dec 2 & 3, 2023 prominently displaying STNC on marketing items.
- F. Discussion/Action: Move rollover of \$2,502.29 to office and \$700 refund to Outreach budget *[pg. 9 of 12 in the NCFP Admin Packet]*.

8. CONSENT CALENDAR ITEMS (NON-FUNDING) - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows. **MOTION:** The STNC Board approves the non-funding consent calendar:

- A. Motion to approve Nina Royal as a member of the Budget & Finance Committee, recommended by the STNC Budget & Finance Committee 10-25-23.
- B. Approve LUC recommendation to add Peter Darakjian to the LUC
- C. Approve October 2023 STNC Board Meeting Minutes
- D. Approve Amendment to Aug 30, 2023 Board minutes
- E. Discussion/Possible Action approve Community Impact Statement (CIS) regarding holding STNC Board and Committee Meetings in accordance with Senate Bill 411, CF23-1113 and

- CF23-1114, STNC to return to Zoom (teleconferencing) meetings due to lack of meeting location. [*Two Thirds vote of the board required. Other CFs 23-0002-S16 and 23-0002-S*].
- F. Approve outstanding STNC Board Meeting Minutes not previously approved.

9. Discussion/Action: Approve support for CF 23-1106 relative to the necessary steps to conduct a Nexus / Feasibility Study to determine if there is a relationship between new development and increased fire, and related matters.

10. Discussion/Action: Approve non-support for CF 23-1008 Regarding immediate and indefinite moratorium on breeding permits

11. Discussion/Action: Approve Community Impact Statement against CF 21-0002-S13 regarding Whiteman Airport Closure / Pacoima Community / November 12, 2020 Single-Engine Plane Crash / Public Safety / Air Pollution / Toxic Emissions. STNC Supports the Arleta Neighborhood Council statement: We write to you to oppose the closing of Whiteman Airport. Whiteman Airport is a vital part of the East Valley Community offering non-ubiquitous commercial, social and youth programs. The activities carried out at the Whiteman Airport are of critical importance for the commerce, safety, education and enrichment of the community and are unique to the Whiteman airport in the San Fernando Valley. The following include activities hosted as reported by the LA County Website: "COMMUNITY BENEFITS: General Aviation Products, Services, and Facilities * Business /Corporate Travel * Aircraft Charter / Air Taxi * Flight Training * Personal Flying (Recreation and Training) * Utility/Pipeline Patrol & Inspection * Aerial Surveying & Observation * Aircraft Storage * Aviation Businesses (Aircraft Fueling, Maintenance/Repair, and Rental, Sale of Parts and Supplies, etc.) Emergency Preparedness & Response * Aerial Fire Fighting Support (utilized by L.A. County Fire, U.S. Forest Service, and other support agencies) * Law Enforcement/National Security * Disaster Relief * Search & Rescue (Civil Air Patrol—U.S. Air Force Auxiliary Squadron 35 is based at the airport) Community Services & Facilities * Aeromedical / Air Ambulance Flights * News, Weather & Traffic Reporting * Events (Annual Air Fair, Airport Tours, etc.) * Youth Organizations / Educational Programs * Aircraft Viewing Area and Meeting Facilities Destination & Special Events * The airport directly supports approximately 246 jobs. Accounting for the multiplier effect, the airport creates roughly 412 jobs, with associated labor income of nearly \$19 million annually. Economic Impact * The airport and the surrounding communities benefit from the estimated \$54.5 million in total airport-related (direct, indirect and induced) spending each year."

12. UPCOMING Land Use Committee projects:

- A. 7665 Machrea – Subdivision into 7 single family dwelling lots, zoned RE3-1. LUC will schedule another meeting with the owner/developer. Over 40 neighbors attended the Oct. 16 meeting
- B. 9604 Hillhaven - addition to two story home and relief from 20ft widening of street. - tentatively scheduled for Nov. 20.
- C. 10156-10158 Hillhaven – demolishing 4 single-family homes and replaced with new 3 story 19 unit apartment building with 21 parking spaces- ~~not scheduled yet~~—Project Withdrawn
- D. 10003 Commerce - Change of use from Video Store to Trampoline Jump Club - tentatively scheduled for Nov. 20

13. Discussion/Possible Action: Update latest version of the [proposed new Neighborhood Council Code of Conduct](#) and consider submitting updated Community Impact Statement to the Board of Neighborhood Commissioners. [*Board previously submitted non support*]

14. Committee & Liaison Reports - by committee chairs present *(See last page for meeting and committee member and meeting locations:*

- Community Improvement & Government Affairs:
- Outreach:
- Youth & Adult Education:
- Beautification: 11/16 @ 6pm @ ST Library - *this is change of day/date*
- STAT: 11/28 @ 6pm @ ST Library
- STARC: 11/28 @ 7:30pm @ McGroarty Art Center
- Budget & Finance: 1/3/24 @ 6pm
- Executive: 1/3/24 @ 6:45pm

15. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS - Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

16. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)

B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements

C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities - NC Congress is 9/23 at L.A. City Hall - <https://www.neighborhoodcongress.la>

17. FINAL ANNOUNCEMENTS

18. ADJOURN by 9:00 p.m.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities. Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.stnc.org or at the scheduled meeting. In addition, if you would like a copy of

any record related to an item on the agenda, please contact **Cindy Cleghorn, Corresponding Secretary**, at email: secretary@stnc.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042 – *front window*

* www.stnc.org

* You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website www.stnc.org

STNC Resource List

Representatives of LAPD, Local Schools, City, County, State, Federal **updated November 2023**

Send updates to secretary@stnc.org – Check back often for latest update

Foothill LAPD Commanding Officer Captain III Marco Lozano 818-756-8861

Foothill Community Sgt. Jesse Ojeda - 818-756-8866 - 33272@lapd.online

SENIOR LEAD OFFICERS - TUJUNGA SLO: Gloria Caloca (818) 634-0754 **SUNLAND SLO**: Wilcer Godoy

36495@lapd.online 818-634-0705 Encourage victims you speak with to formally report every crime. Minor crimes can be reported

online at <https://www.lapdonline.org/file-a-police-report/> If an officer on-scene refuses to write a report of an actual crime, request a Supervisor. Call 911 for emergencies and crimes in progress. Call LAPD Dispatch-877-ASK-LAPD-for everyday matters.

<https://www.lapdonline.org/office-of-the-chief-of-police/office-of-special-operations/transit-services-bureau/file-a-traffic-collision-report/>

Subscribe to L.A. City Council, Committees, Commissions: <https://lacity.gov/government/subscribe-agendas/city-council>

L.A. City Council Agendas Calendar - <https://clerk.lacity.org/calendar>

Link to Meeting Schedule for City Council Standing Committees & Link to Resolution details on what committees

do: https://clkrep.lacity.org/onlinedocs/2023/23-2000-s1_misc_1-9-23.pdf and

https://clkrep.lacity.org/onlinedocs/2023/23-2000_misc_1_1-6-23.pdf

City Council District 7 - Monica Rodriguez councilmember.rodriguez@lacity.org – Tujunga Representative **Ricardo Flores** - ricardo.x.flores@lacity.org, Caseworker Billie Jean Londono - billie.jean.londono@lacity.org; CD7 Planning Deputy Paola Bassignana - paola.bassignana@lacity.org and Juan Solario - juan.solorio@lacity.org *The Sunland-Tujunga Field Office is now open by appointment only at 7747 Foothill Blvd. Call 818-352-3287 to schedule.*

LA Mayor Karen Bass – Michelle Vergara, East Valley Rep - Michelle.Vergara@LACity.org

LA City Attorney Hydee Feldstein-Soto – cityatty.help@lacity.org Neighborhood Prosecutor Mark Ross

213-978-8100 -- mark.ross@lacity.org – at Foothill Station once a week (as of May 2023)

LA City Controller Kenneth Mejia - 213-978-7200 - controller@lacity.org

LAUSD Kelly Gonez (District 6) – Maria Flores, Dep Dir Cmty Eng m.d.flores@lausd.net cell: 818-401-8585

Congressman Adam Schiff (District 26) (818) 450-2900 Theresa.lamb.simpson@mail.house.gov

LA County Supervisor Kathryn Barger Natalie Vartanian, Field Deputy: NaVartanian@bos.lacounty.gov - cell

213-716-8048

CA State Senator Anthony Portantino (District 25) - 818-409-0400 - Declan Floyd: Declan.Floyd@sen.ca.gov

CA State Senator Caroline Menjivar (District 20) - (818) 901-5588 - **Jim Roy** (He/Him) - District Representative

James.Roy@sen.ca.gov - (818) 901-5588 - 6150 Van Nuys Blvd., Suite 400, Van Nuys, CA 91401 - Phone:

818-901-5588

CA Assembly Member Laura Friedman (District 44) - Christopher John Khachadour - (818) 558-3044 -

Christopher.Khachadour@asm.ca.gov

CA Assembly Member Luz Rivas (Dist.39) - Mary Jerejian 818-504-3911 mary.jerejian@asm.ca.gov

Salvador Manriquez – salvador.manriquez@asm.ca.gov

Sunland-Tujunga Library - Ardem Tajerian, Senior Librarian - 818-352-4481 - tajerian@lapl.org

LADWP - Christina Holland, Community Affairs, (213) 367-1076, christina.holland@ladwp.org

Friendship Line for Aging Adults - Call anytime 24/7 1-888-670-1360

GANGS-DRUGS: Frank Kryshak, email: 27701@lapd.online (Gang Enforcement Detail)

NARCOTICS, Det. Travis Coyle, 818-834-3136; 33128@lapd.online

TRAFFIC ISSUES: Valley Traffic

VECTOR CONTROL: Diana Gutierrez, Greater L.A. County Vector Control District 562-944-9656

dgutierrez@glacvcd.org [presenting July 22, 2023]

DONE - Raul Preciado, NEA, Raul.Preciado@lacity.org - (213) 978-1551

Vanessa Serrano, Interim General Manager - vanessa.serrano@lacity.org

NCAD (Advice Division) - Ayelet Feiman-Office of the City Attorney General Counsel, ayelet.feiman@lacity.org
213-978-8132

BONC - [As of September 2023] - Keren Waters, BONC Commissioner-North Valley, keren.waters@lacity.org

Mission College – Olivia Sanchez Ayala, 818-364-7795, sancheo@lamission.edu

Sunland Elementary School – Principal John Graham - Jmg8758@lausd.net (818) 353-1631

Sunland-Tujunga Community of Schools - Carmina Nacorda, COS Admin - (818) 252-5400 -

SunlandTujungaCoS@lausd.net

Apperson Street School – Principal Rene Chavez 818-353-5544 - 10233 Woodward, Sunland

City of L.A. Protected Trees: (6 types of trees) Oak, Sycamore, Bay, Black Walnut, Toyon, Elderberry. Protected trees can be removed. Trees with Urban Forestry Department approval which will require an Arborist report, pay City fees. Go to Streets LA website <https://streetsla.lacity.org> Scroll down the landing page to Services, then to icon link for “Report a Protected Tree Violation”. You will need the address or you can use a map viewer. Keep the record number. You can then contact urban forestry with the record number to Gerald.Stephens@lacity.org -- and copy trees@nca.la

STNC Committees, Committee Chairs, Meeting Dates/Times - *updated October 2023*

please send updates for this list to: secretary@stnc.org – always check stnc.org website for latest

STNC Committees - to join any committee, request agenda items, contact the committee chair directly or via secretary@stnc.org . participate at meetings. All committees require one board member and no more than five board members in attendance. More info on stnc.org website calendar – all meetings are subject to change. All meetings post minutes. For special meetings - see calendar at stnc.org – Check stnc.org calendar to confirm meeting location.

- Community Improvement & Government Affairs:
- Outreach:
- Youth & Adult Education:
- Beautification: 11/16 @ 6pm @ ST Library - this is change of day/date
- STAT: 11/28 @ 6pm @ ST Library
- STARC: 11/28 @ 7:30pm @ McGroarty Art Center
- Budget & Finance: 1/3/24 @ 6pm
- Executive: 1/3/24 @ 6:45pm
- Liaison Reports: LANCC / VANC /Budget Advocates /Other
- Ad Hoc Bylaws / Standing Rules - TBA

Community Impact Statement Submitters - *updated July 2023*

Karen Moran

Carol Hutchinson

Cindy Cleghorn

STNC Bank Card Holders & BAC (Board Action Certificate) signers

Carol Hutchinson, Treasurer
Karen Moran - 2nd Card Holder

STNC Second Signer

Cindy Cleghorn

STNC Committees & Members 2023-25 to be affirmed by the STNC Board: * = STNC Boardmember – Please submit committee member updates for board approval to secretary@stnc.org

STAT Committee: Chair Pat Kramer, Co-Chair Jon von Gunten* Committee Members: George Arakel, Barbara Rowe, Roger Swart and Leny Freeman*

STARC: Joe DeCenzo (Chair) Committee Members: Gerardo Barrientos, Debby Beck, Lucy Berman, Dawn Jenkins, Joanna Gates, vacant, Michelle Wadler and KT Travers* [Quorum = 5]

Beautification Committee: Co-Chairs Roger Klemm and Nelly Luboff Committee Members: Carol Hutchinson*, Gerardo Barrientos, Judy Sutherland, vacant, Angela Nordhagen and Curtis Brown.

Land Use Committee (LUC): Co-Chairs/Vice Chairs: Pati Potter, Richard Marshalian. Committee Members: Cindy Cleghorn*, Nina Royal*, Liliana Sanchez, Vartan Keshish, Betty Markowitz, Berj Zadoian, Cathi Comras, Arsen Karamians, and Stephanie Mines. Planning 101 Training Required for all LUC members. Application and participation [two meetings each month] required to join the LUC.

Ad Hoc Bylaws & Standing Rules: Co-Chairs/Vice Chairs: vacant, Sandy Capps. Committee Members: Cindy Cleghorn*, Mark Seigel*, Lydia Grant*

Budget & Finance Committee: Chair Carol Hutchinson, Pati Potter, Sandy Capps

Outreach Committee: Committee Members: Leny Freeman, Cheryl Schmidt, Karen Moran, Belinda Woodruff

[Liaison] Neighborhood Council Budget Representative / Budget Advocate: [July 2023] Cindy Cleghorn, NCBA Parliamentarian

[Liaison] LA Neighborhood Council Coalition: Lydia Grant / Nina Royal

[Liaison] Valley Alliance of Neighborhood Councils: Lydia Grant; Cindy Cleghorn and Mark Seigel VANC Exec

[Liaison] LA DWP MOU: Cindy Cleghorn / Nina Royal

[Liaison] LA DWP Committee: Cindy Cleghorn / Nina Royal

[Liaison] PlanCheckNC: Cindy Cleghorn, Chair PlanCheckNC / Nina Royal

Training Requirements for all board members. STNC Board & Committee Chair Town Hall held August 2023 can be viewed on our YouTube Channel at:

<https://youtu.be/AeXgO-DUOEw?si=rTDLL1QIksZQ6KF7>

City has a time limit when this training must be completed to be able to vote and remain a boardmember:

Code of Conduct *also applies to all STNC committee members

Anti-Bias

Funding

Ethics

For Login to Cornerstone to take online training Contact:

Mario Gomez | Front Desk Specialist

Phone | (213) 568-7404

Email | mario.r.gomez@lacity.org

and

Raul Preciado | NEA

Office | (213) 978-1483

Email | raul.preciado@lacity.org

Planning & Land Use Committee members are required to complete the City's Planning 101 Training Class which is given live from time to time. To join the STNC Land Use Committee, attend and participate in at least three LUC meetings (held on the 3rd Monday of each month at the Elks), complete the application and be confirmed by the STNC board.

Website www.stnc.org

Submit updates to secretary@stnc.org - Carol Hutchinson, Cindy Cleghorn, Mapi Moran, Karen Moran

Social Media: Facebook Pages managed by STNC committees & their status as of August 2022: *[send updates to this list to secretary@stnc.org]*

<https://www.facebook.com/SunlandTujungaNeighborhoodCouncil> [public last post June 2023]

<https://www.facebook.com/Sunland-Tujunga-Neighborhood-Council-Youth-494264710753646> [public - last post 1/23/22]

<https://www.facebook.com/groups/stbeautification> [private - last post 12/31/22]

<https://www.facebook.com/STNC-Safe-Traffic-and-Transportation-Committee-323289951875218> [public - last post 1/3/23]

<https://www.facebook.com/groups/sunlandtujanaw> [private - last post December 2022]

<https://www.facebook.com/Sunland-Tujunga-Arts-Recreation-Culture-114962973244166> [last post 12/4/22]

Social Media: NextDoor - <https://nextdoor.com>

Social Media Instagram: https://www.instagram.com/sunlandtujunga_nc/

Social Media: Twitter <https://twitter.com/stncoutreach>

STNC YouTube Meeting Link: https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q

Zoom Accounts/Settings: Contact: secretary@stnc.org

STNC Surveys

History

STARC

LUC

To report a Parking Violation

818-374-4823

Press #1 for English

then wait for all the extensions, and use #2

reporting a vehicle parked over the hour limit as noted on the signs.

Give the block #, you might have to give an exact address, cross street and type, and color, maybe even the lic #. For big trucks only have to give the block#, cross street and color.
Also ask how you can get a regular car to monitor the block.

Many times there are calls waiting, as many as 10, then hang up and try later, for that many it could be 1hr. but if you are working on your computer maybe ok to be on hold. 5 calls can be around 10-20 minutes sometimes.

Example: called in a truck for the first time they gave an option of a call back. This is something new.

reCycla - Republic - Commercial Trash Service - local representative

ALizaola-shakoor@republicservices.com

Fire Safe Council

L.A. Police Commission

Cannabis Enforcement - To submit a complaint on the DCR Commercial Cannabis Activity Complaint Portal click [here](#) (may be submitted anonymously).

Visit DCR [Personal Activity](#) page for information on the personal use of cannabis.

For more information, please visit the DCR [website](#), email cannabis@lacity.org or call (213) 978-0738.

L.A. Department of Building & Safety - permits, enforcement, plan check - ladbs.org

City Planning Neighborhood Liaison - liaison.liaison@lacity.org

L.A. City Recreation & Parks - new superintendent - San Fernando Valley

How To Submit Public Comments to City Council : <https://www.stnc.org/page/viewNews/5715>

Special General Board Meeting Minutes
Wednesday, October 11, 2023
Living Stones Community Room (In Person)
7156 Valmont Street, Tujunga 91042

1. **Call to Order, Welcome - Lydia Grant, President** - Meeting called to order 7:16pm

2. **STNC President’s Updates**

- A. STNC In Person Board & Committee Meeting updates/meeting locations and update on SB411 (Portantino) regarding NC meetings on Zoom — SB411 was signed by the Governor. Next goes to L.A. City Council
- B. STNC has one Board Vacancy in Region 2
- C. STNC Land Use Committee has committee and alternate vacant seats.
- D. STNC Board approved Light Pole Banners – CD7 not present, no update.
- E. STNC Board & Committee Chair Planning Meeting held Aug. 26 - no report
- F. VANC is hosting an in person Housing Element Town Hall and all are encouraged to attend. Info/RSVP at VANC34.org

3. **Roll Call, Voting Eligibility - Karen Moran, Recording Secretary**

- A. Completion of City / DONE Required trainings status for the STNC board - STNC has one board member needing funding training.
- B. Board member recusals or paid lobbyists in attendance – none

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Lydia Grant	Present	Yes	President
Lallah Rowe	Present	Yes	1st VP
Mapuana Moran	Absent	Absent	2nd VP
Carol Hutchinson	Present	Yes	Treasurer
Cindy Cleghorn	Present	Yes	Correspondence Sec
Karen Moran	Present	Yes	Recording Sec
Leny Freeman	Absent	Absent	Region 1 Rep
KT Travers	Present	Yes	Region 1 Rep
Sherry McCoy	Absent	Absent	Region 2 Rep
VACANT	VACANT	VACANT	Region 2 Rep

Board Member	Roll Call	Funding Voting Eligibility	Board Appointment
Mike Goglia	Present	Yes	Region 3 Rep
Peter Darakjian	Present	Yes	Region 3 Rep
Jon von Gunten	Present	Yes	Region 3 Rep
Belinda Woodruff	Absent	Absent	Region 4 Rep
Trevor Schmidt	Absent	Absent	Region 4 Rep
Mark Seigel	Present	Yes	Region 4 Rep
Ross Herman	Present	Yes	Region 4 Rep
Cheryl Schmidt	Present	Yes	Public Safety Rep
Chris Rowe	Present	Yes	Education Rep
Nina Royal	Present	Yes	Senior Rep
Vartan Keshish	Present	Yes	Comm Interest Rep
Quorum: 11 15 present at roll call, 5 absent			

4. **Pledge of Allegiance**, lead by L. Grant

5. **PRESENTATION / SPEAKERS / Q&A - Oro Vista Recreational Impacts on Surrounding Neighborhood - Lack of Enforcement - Public Safety Health / Diana Miner** - Diana Miner not present; will reschedule.

6. **Comments: LAPD, Elected Officials/Representatives, DONE, City Departments**

1. Ofcr Godoy, Sunland SLO LAPD
2. Ofcr Caloca, Tujunga SLO, LAPD
3. Chief Scott Hilton, LAFD
4. Declan Floyd (Portantino)
5. Diana Oganessian, Assistant Field Deputy for County Supervisor Kathryn Barger
6. Q&A: M Seigel, L Grant

7. **CONSENT CALENDAR ITEMS (FUNDING) - MOTION:** The STNC Board approves the funding consent calendar: ***[Budget Committee approved 9/27/23]***

- A. Discussion/Action: Approve September 2023 MER
- B. Discussion/Action: Approve reimbursement to Karen Moran for September expenses paid when card not available: \$60.46 for Sept. Smart & Final (office) meeting refreshments

- C. Discussion/Action: Approve reimbursement to Karen Moran for Sept Domino’s (office) meeting refreshments \$98.48

Item 7A, B, C. Motion to approve Funding Consent Calendar items					
Motion: Seigel, Second: Keshish					
Yes	No	Abstain	Ineligible	Recuse	Absent
Grant, L Rowe, Hutchinson, Cleghorn, K Moran, Goglia, Darakjian, von Gunten, Seigel, Herman, C Schmidt, C Rowe, Royal, Keshish 14 yes, 0 no, 0 abstain, 1 ineligible, 5 absent			Travers		M Moran, L Freeman, S McCoy, B Woodruff, T Schmidt

8. CONSENT CALENDAR ITEMS (NON-FUNDING):

- A. Motion to approve K.T. Travers as a member of the STNC Beautification Committee, recommended by the STNC Beautification Committee 9-20-23 pulled from consent and voted on after General Public Comments.
- B. Motion to Approve September 2023 STNC Board Meeting Minutes

Item 8-B. Motion to approve September 2023 STNC Board Meeting Minutes					
Motion: Seigel, Second: Keshish					
Yes	No	Abstain	Ineligible	Recuse	Absent
Grant, L Rowe, Hutchinson, Cleghorn, Moran, Travers, Goglia, Darakjian, von Gunten, Seigel, Herman, C Schmidt, C Rowe, Keshish 14 yes, 1 no, 0 abstain, 0 ineligible, 5 absent	Royal				M Moran, L Freeman, S McCoy, B Woodruff, T Schmidt

9. Discussion/Action: Approve LUC support for **8041 Foothill Sunland** DIR-2023-5098-SPP Change of use from office building to Dentist office with interior remodel. Two-story building.

- Board Comment: C Cleghorn, P Darakjian

Item 9. Motion to approve LUC support for 8041 Foothill Sunland DIR-2023-5098-SPP change of use from office building to Dentist office with interior remodel.					
Motion: Cleghorn, Second: Keshish					
Yes	No	Abstain	Ineligible	Recuse	Absent
Grant, L Rowe, Hutchinson, Cleghorn, K Moran, Travers, Goglia, Darakjian, von Gunten, Seigel, Herman, C Schmidt, C Rowe, Royal, Keshish 15 yes, 0 no, 0 abstain, 0 ineligible, 5 absent					M Moran, L Freeman, S McCoy, B Woodruff, T Schmidt

10. Discussion/Action (Cleghorn/L Rowe): Approve LUC support for **10176 Tujunga Canyon Blvd.** DIR-2023-5647-SPP and ENV-2023-5648-CE Construction of new two-story warehouse with a partial mezzanine area for office & warehouse uses. Zone M1-1. *Note: City has approved application with conditions. **Motion tabled [the city has already]**.*

Comments: Cleghorn, C Schmidt, L Grant, M Seigel, P Darakjian, C Rowe

11. UPCOMING Land Use Committee projects: Brief updates on the following:

- A. 7665 Machrea – Subdivision into 7 single family dwelling lots, zoned RE3-1. Scheduled for 10/16/23 meeting – Cindy comment that people should see it; small lot for 7 units (currently 3 there now)
- B. 9604 Hillhaven - addition to two story home and relief from 20ft widening of street. - not scheduled yet.
- C. 10156-10158 Hillhaven – demolishing 4 single-family homes and replaced with new 3 story 19 unit apartment building with 21 parking spaces- not scheduled yet. KT question about ages of buildings
- D. 7557 Foothill - former Denny’s restaurant — approved for 46 apartments

Comments: C Cleghorn, L Grant, P Darakjian, L Rowe, K Travers, G Barrientos

12. Discussion/Possible Action regarding holding STNC Board and Committee Meetings in accordance with Senate Bill 411, Zoom and/or In Person. [23 vote of the board required. Prior CFs 23-0002-S16 and 23-0002-S]

Item 12. Motion to approve that STNC and its committees be allowed to host meetings on Zoom and that this goes into effect when approved by the City Council.					
Motion: L Rowe / C Rowe					
Yes	No	Abstain	Ineligible	Recuse	Absent
Grant, L Rowe, Hutchinson, Cleghorn, Moran, Travers, Goglia, Darakjian, von Gunten, Seigel, Herman, C Schmidt, C Rowe, Royal, Keshish 15 yes, 0 no, 0 abstain, 0 ineligible, 5 absent					M Moran, L Freeman, S McCoy, B Woodruff, T Schmidt

- Board Comments: P Darakjian, KT Travers, L Grant, C Schmidt, C Hutchinson
- Public comments: G Barrientos

13. Discussion/Possible Action: Review latest version of the proposed new Neighborhood Council Code of Conduct and consider submitting updated Community Impact Statement to the Board of Neighborhood Commissioners. *[Board previously submitted non support]*

Motion made that we keep the Code of Conduct that we currently have and send a letter to BONC to include that we do not approve of adopting the L.A. Neighborhood Council Code of Conduct.

- Board Comments: L Grant, K Travers, M Seigel, C Schmidt

- Public comments: Tony Rodriguez

Item 13. Motion to approve that we keep the Code of Conduct that we currently have and send a letter to BONC to include that we do not approve of adopting the proposed new Code of Conduct.					
Motion: Grant, Second: Keshish					
Yes	No	Abstain	Ineligible	Recuse	Absent
Grant, L Rowe, Hutchinson, Cleghorn, K Moran, Goglia, Darakjian, von Gunten, Seigel, Herman, C Schmidt, C Rowe, Royal, Keshish 14 yes, 1 no, 0 abstain, 0 ineligible, 5 absent	Travers				M Moran, L Freeman, S McCoy, B Woodruff, T Schmidt

14. Discussion/Possible Action: Motion that the STNC Board will not hold a General Board Meeting on December 13, 2023.

Board Comments: K Travers, L Grant

Public Comments: None

Item 14. Approve that STNC will not hold a General Board Meeting December 13, 2023					
Motion: Hutchinson, Second: L Rowe					
Yes	No	Abstain	Ineligible	Recuse	Absent
Grant, L Rowe, Hutchinson, Cleghorn, Moran, Travers, Goglia, Darakjian, von Gunten, Seigel, C Schmidt, C Rowe, Royal, Keshish 14 yes, 0 no, 1 abstain, 0 ineligible, 5 absent		Herman			M Moran, L Freeman, S McCoy, B Woodruff, T Schmidt

Board Comments: None

Public Comments: None

15. Discussion/Possible Action: Motion requesting DONE maintain a list of facilities suitable for NC meetings and that City departments support such pursuant to the instructions approved by the City Council under CF 02-0090 on October 29, 2002:

1. *INSTRUCT all City departments to offer meeting facilities to NCs free of charge for official City meetings.*
2. *INSTRUCT the Department of Neighborhood Empowerment to develop a listing of every meeting room in every City facility and make the list available to certified NCs.*

- Board Comments: P Darakjian, M Seigel, L Grant, C Hutchinson, J Von Gunten, K Travers

Item 15 (1&2). Motion to approve that the STNC and its committees be allowed to host mtgs on zoom if board choses, to go into affect when approved by the City Council					
Motion: Seigel, Second: L Rowe					
Yes	No	Abstain	Ineligible	Recuse	Absent

Grant, L Rowe, Hutchinson, Cleghorn, K Moran, Travers, Goglia, Darakjian, von Gunten, Seigel, Herman, C Schmidt, C Rowe, Royal, Keshish 15 yes, 0 no, 0 abstain, 0 ineligible, 5 absent					M Moran, L Freeman, S McCoy, B Woodruff, T Schmidt
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The following item was removed from the agenda as it was previously addressed.

3. Motion for Neighborhood Councils to support a letter to the acting GM Vanessa Serrano, cc: Jared Rivera Deputy Mayor of Community Engagement, for help in finding appropriate spaces to meet, and to immediately convene an open meeting to brainstorm ideas on addressing finding and securing facilities.

16. Discussion/Action: Should the STNC take a position on SB423 regarding Ministerial approval process in very High Fire Hazard Severity Zones? Postponed until the next meeting.

17. Committee & Liaison Reports - by committee chairs present :

- Monthly STNC Special General Board Meeting: *10/11 @ 7pm -- Living Stones SDA Community Room (in person ** location change) - 7156 Valmont Street, Tujunga 91042*
- Land Use: *10/16 @ 7pm -- Elks Lodge*
- Community Improvement & Government Affairs: *10/19 @ 10am -- McDonalds Tujunga*
- Outreach: *10/19 @ 7pm -- Sunland Rec Center*
- Youth & Adult Education: *10/19 @ 7pm @ McDonalds Tujunga – YEAC planning 2 Town Hall meetings in January (Fire Safety/evacuation routes, CERT Training) and February or March (Historical Land-use Town Hall to understand significance of different locales/ buildings and provide history of community. Will work with Bolton Hall and Historical Society.) Need 2 more board members and 4 non-board members.*
- Beautification: *10/19 @ 6pm @ ST Library - this is change of day/date.*
- STAT: *10/24 @ 6pm @ ST Library*
- STARC: *10/24 @ 7:30pm @ McGroarty Art Center*
- Budget & Finance: *10/25 @ 6pm -- TBA*
- Executive: *10/25 @ 6:45pm - TBA*

18. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS.

- Susan Armstrong, Living Stones Church. Welcome to STNC. Susan provided information about events that help the community
- Pastor John Aitkens, Living Stones Church. Welcome to STNC.
- Tony Rodriguez. We need a common sense approach to education and other citizen concerns.
- Lallah Rowe, Toastmaster awards event Oct. 28, a flyer will be out shortly
- Cindy Cleghorn, Sunday is ELKS Omellete breakfast (9-1pm). American Legion having a Halloween event.
- Dawn Jenkins: McGroarty Art Center 100th Anniversary event Saturday 1-4pm

Item 8-A. Motion to approve K.T. Travers as a member of the STNC Beautification Committee					
Motion: Seigel, Second: Keshish					
Yes	No	Abstain	Ineligible	Recuse	Absent
Grant, L Rowe, Hutchinson, Cleghorn, K Moran, Travers, Goglia, Darakjian, von Gunten, Seigel, Herman, C Schmidt, C Rowe, Royal, Keshish 15 yes, 0 no, 0 abstain, 0 ineligible, 5 absent					M Moran, L Freeman, S McCoy, B Woodruff, T Schmidt

- Board Comments: N Royal, M Seigel, M Seigel, L Grant, K Travers.

19. PRESENTATION & TRAINING on the Neighborhood Council (NC) System - None

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statement
- C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities - NC Congress is 9/23 at L.A. City Hall - <https://www.neighborhoodcongress.la>

20. FINAL ANNOUNCEMENTS - None

21. ADJOURN 10:10 p.m.

Monthly Expenditure Report



Reporting Month: October 2023

Budget Fiscal Year: 2023-2024

**NC Name: Sunland-Tujunga
Neighborhood Council**

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$28582.50	\$1176.73	\$27405.77	\$158.94	\$0.00	\$27246.83

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32000.00	\$1080.29	\$24203.48	\$158.94	\$24044.54
Outreach		\$96.44		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$6619.79	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	PY US STORAGE - LA CR	10/02/2023	Office- storage of STNC supplies and equipment	General Operations Expenditure	Office	\$558.50
2	EIG CONSTANTCONTACT.CO	10/03/2023	email management	General Operations Expenditure	Office	\$81.00
3	ADOBE PRODUCTS	10/06/2023	Adobe for Treasurer use	General Operations Expenditure	Office	\$19.99
4	THE WEB CORNER, INC	10/07/2023	Web page management	General Operations Expenditure	Office	\$150.00
5	SUNLAND PRINTING AND C	10/11/2023	Printing for STNC General Board and Committee meetings	General Operations Expenditure	Office	\$108.96
6	ALFRED'S PIZZA	10/12/2023	Food for board meeting	General Operations Expenditure	Office	\$143.39
7	THE CROWS NEST SPORTS	10/25/2023	committee meeting refreshments	General Operations Expenditure	Office	\$18.45
8	SMART AND FINAL 414	10/30/2023	Halloween event in neighborhood park	General Operations Expenditure	Outreach	\$78.45

9	SMART AND FINAL 414	10/30/2023	Halloween event	General Operations Expenditure	Outreach	\$17.99
Subtotal:						\$1176.73

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Karen Moran	10/18/2023	Office- food for STNC board meeting, 10/11/23	General Operations Expenditure	Office	\$98.48
2	Karen Moran	10/18/2023	Office- Refreshments for STNC General Board meeting	General Operations Expenditure	Office	\$60.46
Subtotal: Outstanding						\$158.94

**PROPOSED NEIGHBORHOOD COUNCIL BOARD MEMBER
CODE OF CONDUCT POLICY
2021-1
(September 17, 2023)**

;

WHEREAS, on March 30, 2022, Mayor Eric Garcetti issued Executive Directive No. 34 implementing the city-wide Workplace Equity Policy and the Workplace Equity Complaint Procedure:

WHEREAS, the Workplace Equity Policy protects volunteers, including Neighborhood Council board members from harassment, sexual harassment, hazing, bullying, and inequitable conduct, as defined in the Workplace Equity Policy;

WHEREAS, the Board of Neighborhood Commissioners (the Commission) recognizes the need to apply the Workplace Equity Policy definitions to Neighborhood Councils;

WHEREAS, the Commission adopted a Code of Conduct Policy in 2016 and an amended Code of Conduct Policy in 2018, to govern the conduct of Neighborhood Council members;

WHEREAS, the Commission expects Board Members and Committee Members, including stakeholders serving on committees to conduct themselves in a manner in keeping with the Commission's Code of Conduct and with regard for the rights and welfare of others in the system;

WHEREAS, Certified Neighborhood Councils are encouraged to be independent in accordance with the Los Angeles City Charter and Administrative Code and have the tools to address violations of this Code of Conduct;

WHEREAS, Section 902 (b) of Article IX of the City Charter provides that the Commission "shall be responsible for policy setting and policy oversight and the promulgation of rules and regulations but not be responsible for day to-day management;

NOW, THEREFORE, BE IT RESOLVED that the Commission amends the Code of Conduct policy to conform to the City Workplace Equity Policy.

NOW, THEREFORE, IT IS FURTHER RESOLVED that the Commission amends the Code of Conduct POLICY NUMBER: 2014 2(2) to say:

POLICY NUMBER: 2021-(1)

1. Neighborhood Council Board Members and Committee Members are required to acknowledge this policy (Exhibit "A") in the manner established by the Department of Neighborhood Empowerment (Department). Neighborhood Council Board Members and Committee Members shall acknowledge this policy every two years.
2. The Neighborhood Council Boards shall be responsible for informing Stakeholder Committee Members of their obligation to acknowledge this policy as a condition of committee service. The Neighborhood Council shall retain a copy of the Stakeholder Committee Member's acknowledgment.
3. Neighborhood Council Boards shall be responsible for informing appointed board members of their responsibility to acknowledge the Code of Conduct. Newly elected, selected, appointed, or re-elected Neighborhood Council board members and committee members shall have a grace period of 30 days from the date the board member or committee member begins assuming their duties to comply with this policy as indicated in item #1.
4. When a Neighborhood Council Board Member fails or refuses to comply with item #1, above, the Department shall have the authority to suspend the Board Member from their Neighborhood Council. Said Board Member shall not be eligible to act on any matter that comes before their Neighborhood Council and shall not be counted for the purpose of establishing a quorum of the Neighborhood Council.
 - a. The Department shall notify the Board Member of their suspension by sending a letter to their last known email address and/or physical mailing address.
 - b. The Department shall also notify *the Executive Officers and the remainder of* the Board Members by email and/or U.S. mail of the suspension of the Board Member.
 - c. The Neighborhood Council shall retain its authority to remove Committee Members for failure to adhere to this policy.
5. If within 30 days the Board Member complies with item # 1 above, the Board Member shall be reinstated.
6. If after 30 days of being suspended the Neighborhood Council Board Member does not comply with the provisions of item #1 above, they shall be removed as a Neighborhood Council Board Member by the following procedures:
 - a. Prior to any Board Member being removed pursuant to this policy they shall have the right to present to the Department evidence that he, she, or they have complied with this policy. The Department shall be the sole and final decision maker of whether the matter should proceed before the Commission.
 - b. If the Department determines that the Board Member has not complied with item # 1 above, the Department shall recommend to the Commission that the Board Member be removed, and their Board position be declared vacant pursuant to Los Angeles Administrative Code Section 22.810.1(e)(3).

- c. If the Board member is removed by the Commission, the Department will notify the individual of their removal by sending a letter to their last known email address and/or mailing address.
 - d. The Department will also notify *the Executive Officers and the remainder of* the Board by email and/or First-Class U.S. mail regarding the removal of the Board Member and that the Board Member's seat or position shall be considered vacant.
7. In the case of a Stakeholder Committee Member, who after 30 days has not complied with item #1 above, the Neighborhood Council Board shall remove the Committee Member pursuant to their bylaws.
8. If the Department is notified that a Board Member or Committee Member has committed an act of violence in violation of the Code of Conduct, the Department shall immediately suspend the Board or Committee Member and refer the matter to the appropriate city agency.
- a. The Department will notify the Board Member or Committee Member of their suspension by sending a letter to their last known email address and/or mailing address.
 - b. The Department will also notify the Board by email and/or First-Class U.S. mail regarding the suspension of the Board or Committee Member, and that the Board Member's position shall not be deemed vacant during the suspension period.
 - c. For the duration of the suspension period, said Board Member or Committee Member shall not be eligible to act on any matter that comes before their Neighborhood Council Board or Committee and shall not be counted for the purpose of establishing a quorum of the Neighborhood Council Board or Committee.
 - d. The Neighborhood Council shall retain its authority to remove Board and Committee Members for failure to adhere to these provisions.
9. The Department may petition the Commission to remove a Board Member or Members for a violation of this Policy pursuant to the process for Declaring a Board Vacancy in Los Angeles Administrative Code 22.810.1(e)(3).

ATTACHMENT A

1. Neighborhood Council Board Members and Committee Members shall conduct themselves in a professional and civil manner.
2. This Policy applies to all Neighborhood Council Board or Committee meetings, Neighborhood Council events; events where the Neighborhood Council is a sponsor or participant; any event where a Board or committee member is acting, purports to be acting or appears to be acting in their official capacity as a Board or Committee Member; or when interacting with City employees, contractors, Neighborhood Council Board Members, Committee Members, and other volunteers.
3. This Policy also prohibits Neighborhood Council Board or Committee members who is acting, purports to be acting or appears to be acting in their official capacity as a Board or Committee Member from using any technology, communication system, or equipment, regardless of whether City-issued, personal, or otherwise, whether used online or offline, to deliver, display, store, forward, publish, circulate, or solicit material in violation of this Policy. The technology, communication systems, or equipment referenced in this subsection may include, but are not limited to, email, text, social media, internet, intranet, telephones, computers, fax machines, voicemail, radio, video, cell phones, mobile digital terminals, or other communication devices.
4. If necessary, it is expected that the Neighborhood Council shall use this policy to either Censure or Remove a Board member who violates this Policy in accordance with BONC Policy numbers 2020-3 and 2020-4 and will proceed to remove an offending Stakeholder Committee member in accordance with its bylaws.
5. This Policy prohibits harassment or discrimination on the basis of any Protected Category, or sexual harassment, other inappropriate conduct based on a Protected Category or protected activity. These activities interfere with the Policy's goals of maintaining diverse, equitable, inclusive, and productive Neighborhood Councils Protected Categories under this Policy include those set forth in Section 3.1 of the City Workplace Equity Policy.

This Policy also includes protections for individuals perceived as being a member of one of the Protected Categories and individuals associated with members of the Protected Categories.

6. Neighborhood Council Board and Committee members shall not engage in harassment. For the purposes of this Policy, harassment is the unwelcome and offensive, threatening, or abusive treatment of one or more persons (by any individual, including both Board and Committee members) because of their actual or perceived Protected Categories.

Harassment can include, but is not limited to, one or more instances of conduct as set forth in Section 3.2.2 of the City Workplace Equity Policy.

7. Neighborhood Council Board and Committee members shall not engage in sexual harassment. For the purposes of this Policy, sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature (by any individual, including both Board and Committee members.)

Sexual harassment may include, but is not limited to, one or more instances of conduct as set forth in Section 3.2.3 of the City Workplace Equity Policy.

8. This Policy prohibits inequitable conduct.

Inequitable Conduct is any inappropriate conduct based on a Protected Category or protected activity. Inequitable Conduct includes any instance of unwelcome conduct directed at one or more persons, that is committed by any Neighborhood Council Board or Committee member, because of the person's actual or perceived Protected Category(ies) or protected activity(ies). Similarly unwelcome conduct that is sexual in nature may also violate this Policy.

Inequitable Conduct may be similar in nature to conduct defined as discrimination, harassment, and sexual harassment under this Policy, although to be considered Inequitable Conduct, it will be lesser in severity. It may include but is not limited to verbal or behavioral conduct that communicates hostile, derogatory or negative attitudes toward a person or persons because of their protective class or perceived protective class.

9. Certain behaviors, including hazing, abusive conduct, bullying, and other types of discourteous and unprofessional conduct interfere with the Commission's goals of fostering a civil, safe, professional, and productive environment for Neighborhood Councils. This Policy prohibits such conduct, and the Commission expects that Neighborhood Councils will respond promptly and effectively to reports of potential Policy violations. This includes action to stop, prevent and correct any conduct that violates this Policy.
 - a. Abusive Conduct is verbal, physical, electronic, or other behavior by a Neighborhood Council Board or Committee member, directed at one or more persons that demeans, intimidates, or humiliates or could reasonably be considered hostile, offensive, and unrelated to a legitimate interest of the Neighborhood Council.
 - b. Bullying is verbal, physical, electronic, or other behavior directed at one or more persons within a peer group that demeans, intimidates, or humiliates or could reasonably be considered hostile, offensive, and unrelated to a legitimate interest of the Neighborhood Council.

Bullying may constitute a violation of this Policy where it interferes with the performance of a Board or Committee member or creates an environment unfavorable to the goals of the Neighborhood Council system in promoting a safe and secure environment for all Board and Committee Members and members of the public.

Abusive conduct and bullying consist of a broad range of behaviors, which may be subtle or overt. In most circumstances, abusive conduct or bullying consists of repeated or multiple incidents, over a period of time. The determination of whether a particular act constitutes abusive conduct or bullying will depend on the circumstances and context in which that act occurs.

Abusive Conduct and/or Bullying can include one or more instances of conduct as set forth in Section 4.2.2 of the City Workplace Equity Policy.

By signing this document, I acknowledge that I have received a copy of this Code of Conduct and understand that I must abide by it.

I also understand that if I am found to have violated the Code of Conduct, I may be subject to censure and/or removal by my Neighborhood Council Board, or by action of the Department or the Commission.

Any Neighborhood Council bylaws in conflict with this Code of Conduct are hereby superseded.

NEIGHBORHOOD COUNCIL

BOARD OR COMMITTEE POSITION

SIGNED

DATE

NAME PRINTED

Thomas Denton

3110 El Tovar Dr
Glendale, CA 91208-1812

Phone # 818/653-3359

www.ThomasDentonCo.net
tdentonco1412@sbcglobal.net

Invoice

Date	Invoice #
10/5/2023	87541

Bill To
Sunland Tujunga Neighborhood Council
Cindy Cleghorn
Carol Hutchison

CASH	
CHARGE	
ON ACCT.	

P.O. Number	Terms

Quantity	Description	Price Each	CREDIT	Amount
4	Badges	6.00		24.00T

Subtotal	\$24.00
Sales Tax (10.25%)	\$2.46
Total	\$26.46

Thomas Denton & Co.
2029 Verdugo Blvd., Unit 293
Montrose, CA 91020
(818) 247-1172

10/11/2023 11:10:42
Terminal ID No.: 76161334

CREDIT Sale

Transaction #: 2
Card Type: Visa
Account: *****3520
Entry: Manual
Cust. Code: q
Amount: USD\$26.46
Ref. NO.: 328418169003
Global UID: 082064798020231011110420849
Auth. Code: 04495C
Batch #: 276
Response: ZIP MATCH
CVD Response:

AVS Response: M - Match
Zip Match

FROM THIS ORIGINAL INVOICE - NO STATEMENT ISSUED

CUSTOMER COPY
Thank You
For Your Business!

Thomas Denton

3110 El Tovar Dr
Glendale, CA 91208-1812

Phone # 818/653-3359

www.ThomasDentonCo.net
tdentonco1412@sbcglobal.net

Invoice

Date	Invoice #
10/5/2023	87540

Bill To
Sunland Tujunga Neighborhood Council
Cindy Cleghorn
Carol Hutchison

CASH	
CHARGE	
ON ACCT.	

P.O. Number	Terms

Quantity	Description	Price Each	CREDIT	Amount
13	Badges	8.00		104.00T 0.00T

Thomas Denton & Co.
2029 Verdugo Blvd., Unit 293
Montrose, CA 91020
(818) 247-1172

10/11/2023 11:08:45
Terminal ID No.: 76161334

CREDIT Sale

Transaction #: 1
 Card Type: Visa
 Account: *****3520
 Entry: Manual
 Cust. Code: g
 Amount: USD\$114.66
 Ref. NO.: 328418830031
 Global UID: 0820647980202310111108455924
 Auth. Code: 00326C
 Batch #: 276
 Response: ZIP MATCH
 CVD Response:
 AVS Response: M - Match
 Zip Match

Subtotal \$104.00

Sales Tax (10.25%) \$10.66

Total \$114.66

THIS ORIGINAL INVOICE - NO STATEMENT ISSUED

CUSTOMER COPY

Thank You
For Your Business!

COSTCO

WHOLESALE

Pacoima #1071
13550 West Paxton Street
Pacoima, CA 91331
(818) 272-2700

SELF-CHECKOUT

BM Member 111822075578

5 @ 17.99

1397108 45QTSTORAGE	89.95	A
SUBTOTAL	89.95	
TAX	8.55	
**** TOTAL	98.50	

XXXXXXXXXXXX5812 CHIP Read

AID: A0000000031010

Seq# 201160 App#: 03116D

Visa Resp: APPROVED

Tran ID#: 326900201160....

APPROVED - Purchase

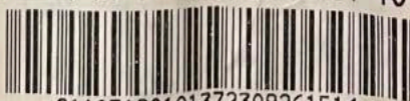
AMOUNT: \$98.50

09/26/2023 15:14 1071 201 137 701

Visa	98.50
CHANGE	0.00

A 9.5% Tax	8.55
TOTAL TAX	8.55

TOTAL NUMBER OF ITEMS SOLD = 5
~~09/26/2023~~ 15:14 1071 201 137 701



21107120101372309261514

OP#: 701 Name: SCO

Thank You!

Please Come Again

Whse:1071 Trm:201 Trn:137 OP:701

Items Sold: 5

BM 09/26/2023 15:14



Office of the City Clerk
Administrative Services Division
Neighborhood Council Funding Program

Date: August 23, 2023
To: Sunland-Tujunga Neighborhood Council
Subject: Fiscal Year 2022 - 2023 Final Expenditure Analysis

Dear Sunland-Tujunga NC:

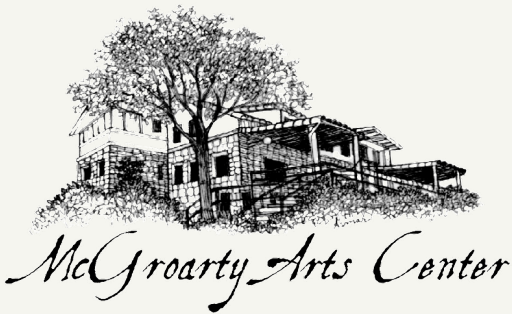
This Office has conducted a reconciliation of your funding account for Fiscal Year 2022 - 2023:

Annual Budget	\$	32,000.00	
Add: Adjustments including rollover	\$	9,506.71	\$ 41,506.71
<hr/>			
Less: Total Expenditures for FY 22 - 23	\$	37,654.42	
Outstanding Checks	\$	1,350.00	
Accruals	\$	-	\$ (39,004.42)
Net Cash	\$		\$ 2,502.29
<hr/> <hr/>			

BALANCE AVAILABLE FOR ROLLOVER	\$	2,502.29
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Should you have any questions or need more information, please contact us at 213-978-1058.

SPONSORSHIP INVOICE



October 20, 2023

McGroarty Arts Center
7570 McGroarty Terrace
Tujunga, CA 91042
(818)352-5285
www.mcgroartyartscenter.org

SPONSOR:
Sunland-Tujunga Neighborhood Council
P.O. Box 635
Tujunga, CA 91043-0635
(818)951-7411
www.stnc.org

Description:

Sponsorship Level: \$1000

McGroarty Arts Center Chili Bowl Festival & Holiday and Art Faire
December 2 & 3, 2023

Sponsorship includes:

- “Sponsored by Sunland-Tujunga Neighborhood Council” sign prominently displayed on a golf cart shuttle (opening access to this free public event to everyone who has difficulty with stairs or steep driveway).
- Recognition of sponsorship on the McGroarty Arts Center website
- Recognition on McGroarty Arts Center email promotions (Constant Contact)
- The STNC logo on flyers promoting this event

Total Amount to be received: \$1000

Amount received:

Total due:

Thank you for your support