

**Neighborhood Council  
General Board**

Lydia Grant, President  
Lallah Rowe, First Vice-President  
Shauna Scanlon, Second Vice President  
Ed Babakhanian, Treasurer  
Carol Hutchinson, Secretary  
Sherry McCoy, Neighborhood Watch  
Shirley Kim, Shekinah Church  
Michael Goglia, VH Cemetery  
Chris Rowe, Toastmasters  
Nina Royal, STSERVS  
Cindy Cleghorn, STSH Community Fund  
VACANT, Stakeholder Group Rep  
Leny Freeman, Region 1  
KT Travers, Region 1  
Claire Gordon, Region 2  
Trevor Schmidt, Region 2  
Jon von Gunten, Region 3  
Karen Moran, Region 3  
Belinda Woodruff, Region 4  
Cheryl Schmidt, Region 4  
Mark Seigel, At Large

**CITY OF LOS ANGELES  
CALIFORNIA**



P.O. BOX 635  
Tujunga, CA 91042  
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Email: [Secretary@stnc.org](mailto:Secretary@stnc.org)  
Website: [www.stnc.org](http://www.stnc.org)

**SUNLAND-TUJUNGA  
NEIGHBORHOOD  
COUNCIL**

**TRANSLATION SERVICE** – If you need translation service, please contact Lydia Grant, STNC President via e-mail at [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 at least 72 hours before the meeting.

**SERVICIOS DE TRADUCCIÓN** – Si requiere servicios de traducción, favor de avisar al concejo vecinal 72 horas antes del evento. Por favor contacte Lydia Grant, President, al electrónico [stnclydia@gmail.com](mailto:stnclydia@gmail.com) or 818-951-7411 para avisar al Concejo Vecinal.

**General Board Meeting Agenda  
Wednesday, October 12, 2022  
7:00 PM**

Zoom Meeting Online or By Telephone  
Dial (888) 475-4499 to Join the Meeting  
Then Enter This Webinar ID: **918 9278 5703** and Press #  
Online: Go to <https://zoom.us/j/91892785703>

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IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE SUNLAND-TUJUNGA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION.

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**1. Call to Order, Welcome** - Lydia Grant, President

- A. Volunteer Recognition-Back Door Bakery-Deborah & Reno Goodale
- B. McGroarty Art Center now open
- C. Town Hall - Fentanyl Crisis - Oct. 19 @ 7 PM - Zoom
- D. In Person / Hybrid Meetings
- E. Community Impact Statement Portal Update

**2. Roll Call, Voting Eligibility** - Carol Hutchinson, Secretary

- A. Completion of City / DONE Required trainings status for the STNC board
- B. Announce any Board member recusals or paid lobbyists in attendance
- C. Announcement of vacant board seat: Stakeholder Group Representative - One Position - Details at [https://www.stnc.org/readpost.php?news\\_id=776](https://www.stnc.org/readpost.php?news_id=776)

**3. Pledge of Allegiance**

**4. Comments: LAPD, Elected Officials/Representatives, DONE, City Departments** (2 min per Representative including Q&A)

**5. INTRODUCTIONS:** Candidates running in the Nov. 8, 2022 election; Statements regarding Ballot Measures - 2 minutes each, no Q&A.

**6. PRESENTATION:** Drought and Water Conservation - Gabriel Varela - [climateresolve.org](http://climateresolve.org) [5+5]

**7. Report from The Land Use Committee (LUC): Approve LUC recommendations**

- Discussion/Motion: To support 10371-10405 Samoa, Tujunga Subdivision as recommended by the LUC

**8. Committee & Liaison Reports** (see last page for meeting and committee member information)

- A. Budget & Finance
- B. Land Use
- C. STAT
- D. STARC
- E. Community Improvement & Government Affairs
- F. Outreach - *upcoming opportunities*
- G. Youth & Adult Education
- H. Beautification - *Update on Pinewood Mural*
- I. Liaison Reports: *LANCC / VANC / Budget Advocates / Other*
- J. Ad Hoc Bylaws / Standing Rules - *future meeting dates*
- K. Other

**9. CONSENT CALENDAR ITEMS (FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows.  
MOTION: The STNC Board approves the funding consent calendar:

- A. Discussion/Action: Approve July 2022 Monthly Expenditure Report (MER) and Balances.
- B. Discussion/Action: Approve August 2022 Monthly Expenditure Report (MER) and Balances.
- C. Discussion/Action: Approve \$50 for STNC Coffee Outreach meeting [*approved in prior Fiscal Year/Needs approval for this Fiscal Year*]
- D. Discussion/Action: Approve up to \$500 for STNC Coffee Outreach meetings for remainder of this Fiscal Year.
- E. Discussion/Action: Approve up to \$50 for cost of STNC Thank You notes
- F. Discussion/Action: Approve up to \$150 for Interpreter's invoice for 9-14-22 board meeting
- G. Discussion/Action: Approval budget increase to USPS to \$404 (*Previously budgeted at \$388*)
- H. Discussion/Action: Approve budget increase to US Storage \$7,660 due to rate increase for two units. (*Previously approved budget at \$5,388*)

**10. CONSENT CALENDAR ITEMS (NON-FUNDING)** - Note: Consent calendar items are considered to be non-controversial and will be treated as one agenda item. Any Board member or stakeholder may request that an item be removed. There will be no discussion of these items unless an item is removed from the consent calendar, in which case it will go to the end of New Business and be considered as time allows.  
MOTION: The STNC Board approves the non-funding consent calendar:

- A. Discussion/Motion: To approve letters to Councilmember Rodriguez and State Senator Portantino regarding funding to add LAPD Traffic Safety Officer. [*Recommended by the STAT Committee*]
- B. Discussion/Motion: To approve Beautification Committee banner artwork. [*Funding previously approved.*]

## UNFINISHED BUSINESS

### 11.

- A. **Discussion/Possible Action:** Review MER generation issues and provide an update
- B. **Discussion/Possible Action:** Request all committees submitting expense requests to provide a vendor analysis and adequate reasoning for choosing an out of state vendor for procurement of goods.
- C. **Discussion/Possible Action:** of current budget, rollover funds and possible future revision.
- D. **Discussion/Possible Action:** To confirm STNC Community Impact Statement Filers: Carol Hutchinson, Jon von Gunten, Claire Gordon, Shirley Kim, Cindy Cleghorn and notify City / DONE.

## NEW BUSINESS

**12. Discussion/Motion: To form an ad-hoc storage committee.** Task will be to decide disposal of items, reduce storage units, arrange transfer to new location.

### 13. PRESENTATION & TRAINING on the Neighborhood Council (NC) System

- A. Bylaws, Standing Rules, BONC Policies, Brown Act (Meeting Agenda Posting, ENS)
- B. NC Meetings: Agenda Items, Presenters, Meeting Agendas, Making Motions, Community Impact Statements
- C. NC Alliances, STNC Community Events/Meetings, Other Training Opportunities

**14. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** - One minute per speaker unless otherwise announced by the presiding officer – Comments from the Public on Non-Agenda items, issues, announcements within the jurisdiction of the Sunland-Tujunga Neighborhood Council. The Brown Act prevents the Board from commenting on your comments. If you wish to speak, either raise your hand (on computer or tablet) or dial \*9 (on your cell phone).

## 15. FINAL ANNOUNCEMENTS & BOARD ANNOUNCEMENTS

## 16. ADJOURN

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** Every person wishing to address the Board must dial **(888) 475-4499** or **(669) 900 6833**, and enter **918 9278 5703** and then press # to join the meeting. When prompted by the presiding officer, to provide public comment at the Sunland-Tujunga Neighborhood Council meeting the public will be requested to dial **\*9 or use the Raise Hand option**, to address the Committee on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Sunland-Tujunga Neighborhood Council's control, the meeting must be recessed or adjourned.

***The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.***

***Unless otherwise specified, all items on the meeting agenda are for Discussion and Possible Action and may be taken out of order at the discretion of the President. This is an online virtual meeting, please understand that there may be some connection delays from time to time.***

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Lydia Grant, STNC President at 818-470-6629.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.stnc.org](http://www.stnc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact **Carol Hutchinson, Secretary, at email: [secretary@stnc.org](mailto:secretary@stnc.org).**

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

\* **NORTH VALLEY NEIGHBORHOOD CITY HALL**, 7747 Foothill Blvd, Tujunga, CA 91042

\* [www.stnc.org](http://www.stnc.org)

\* You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the Sunland-Tujunga Neighborhood Council Bylaws. The Bylaws are available on our website [www.stnc.org](http://www.stnc.org)

**STNC YouTube Meeting Link: [https://www.youtube.com/channel/UCAxPhaALDxHWQncRU\\_UL09Q](https://www.youtube.com/channel/UCAxPhaALDxHWQncRU_UL09Q)**

*STNC YouTube Videos are generally posted within 3-5 days after board and committee meetings*