

Monthly Expenditure Report



Reporting Month: September 2019 Budget Fiscal Year: 2019-2020

NC Name: Sunland-Tujunga
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$45390.57	\$1701.22	\$43689.35	\$0.00	\$0.00	\$43689.35

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$30750.00	\$531.30	\$23012.12	\$0.00	\$23012.12
Outreach		\$1169.92		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$6250.00	\$0.00	\$6250.00	\$0.00	\$6250.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$6036.66	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	US STORAGE CENTERS - L	09/03/2019	(Credit card transaction)	General Operations Expenditure	Office	\$146.62
2	US STORAGE CENTERS - L	09/03/2019	(Credit card transaction)	General Operations Expenditure	Office	\$191.50
3	RINGCENTRAL, INC	09/13/2019	(Credit card transaction)	General Operations Expenditure	Office	\$68.18
4	EIG CONSTANTCONTACT.C	09/28/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$70.00
5	SPECTRUM	09/11/2019	(Credit card transaction)	General Operations Expenditure	Office	\$125.00
6	LEO'S PIZZA -CLV	09/11/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$149.92
7	THE WEB CORNER, INC	09/20/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
8	THE WEB CORNER, INC	09/20/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00

9	THE WEB CORNER, INC	09/20/2019	(Credit card transaction)	General Operations Expenditure	Outreach	\$150.00
10	Little Landers Historical Society	09/13/2019	Approve up to \$500.00 for "Bolt...	General Operations Expenditure	Outreach	\$500.00
Subtotal:						\$1701.22

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Receipts:

1:50 PM Thu Sep 19

69%



Order Confirmation

Reference#: 1388576027

Billed To

Sunland Tujunga Neighborhood Council
Liliana Sanchez
200 N. Spring Street, Room 224
Los Angeles, CA 90012
United States

Pay To

RingCentral, Inc.
20 Davis Dr
Belmont, CA 94002

Charges

09/12/2019 - 10/11/2019

Subscription Fee - Monthly (RingCentral Office Standard 1 line) \$49.99

Charges \$49.99

Taxes, Charges and Fees

Federal Universal Service Fund \$6.09

State and local taxes and fees \$7.10

e911 Service Fee \$1.00

Compliance and Administrative Cost Recovery Fee \$4.00

Taxes, Charges and Fees \$18.19

Total Charges: \$49.99

Total Adjustments: \$0.00

Total Taxes & Fees: \$18.19

Sub-total: \$68.18

Total deducted from account credit balance: \$0.00

Total charged to credit card: \$68.18



US Storage Centers - La Crescenta
4454 Lowell Ave
La Crescenta, CA 91214

818-957-0700

Payment Receipt

Tenant City of Los Angeles
Company
Address 200 N. Main St
City, State, Zip Los Angeles CA 90012

Date Printed September 10, 2019
Payment Date September 03, 2019 4:44 PM
Unit 0363
Available Credit 0.00
Current Balance 0.00
Paid Thru September 30, 2019
Receipt Number 82317
Posted By: NJ

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
09/01/19	0363	Protection Plan 9/1-9/30	12.00	0.00	0.00	12.00	12.00	Master Card
09/01/19	0363	Rent 9/1-9/30	179.50	44.88	0.00	134.62	134.62	Master Card
		Taxes					0.00	
		Payment (less tax)					146.62	
		Payment Subtotal					146.62	
		Credits Applied					0.00	
		Refunds Applied					0.00	
		Total Applied to Account					146.62	
		Current Account Balance					0.00	
		Paid By					Master Card *****4545	
		Paid Thru Date					September 30, 2019	

Transaction Type Sale
Authorization 050548
Reference 52444

I agree to pay the above amount according to the card issuer statement.

x _____

Check our website for other locations

www.USStorageCenters.com

Join us in our quest to cure cancer. Ask our manager for details.



www.kureit.org

US Storage Centers - La Crescenta
4454 Lowell Ave
La Crescenta, CA 91214

818-957-0700

Payment Receipt

Tenant City of Los Angeles
Company
Address 200 N. Main St.
City, State, Zip Los Angeles CA 90012

Date Printed September 10, 2019
Payment Date September 03, 2019 4:44 PM
Unit 0358
Available Credit 0.00
Current Balance 0.00
Paid Thru September 30, 2019
Receipt Number **82318**
Posted By: NJ

<u>Date</u>	<u>Unit</u>	<u>Description</u>	<u>Charge</u>	<u>Discount</u>	<u>Tax</u>	<u>Total</u>	<u>Payment</u>	<u>Method</u>
09/01/19	0358	Rent 9/1-9/30	179.50	0.00	0.00	179.50	179.50	Master Card
09/01/19	0358	Protection Plan 9/1-9/30	12.00	0.00	0.00	12.00	12.00	Master Card
							Taxes	0.00
							Payment (less tax)	191.50
							Payment Subtotal	191.50
							Credits Applied	0.00
							Refunds Applied	0.00
							Total Applied to Account	191.50
							Current Account Balance	0.00
							Paid By	Master Card *****4545
							Paid Thru Date	September 30, 2019

Transaction Type Sale
Authorization 022932
Reference 52445

I agree to pay the above amount according to the card issuer statement.

x _____

Check our website for other locations
www.USStorageCenters.com

Join us in our quest to cure cancer. Ask our manager for details.



www.kureit.org

From: Constant Contact Billing

Sent: Saturday, September 28, 2019 12:20 AM

Subject: Constant Contact Payment Receipt for Liliana Sanchez

Thank you for your recent payment. Your payment receipt is found below.

Payment Receipt

for September 28, 2019



Sunland-Tujunga Neighborhood Council

Attn.: Liliana Sanchez

200 N. Spring Street, Room 224 in Los Angeles, CA 90012

Los Angeles, CA 90012

818564-2232 Today's Date: September 28, 2019

Payment Date: September 28, 2019

Payment Method: MasterCard

User Name: sunlandtjunganc@gmail.com

Thank you for your payment!

Description	Amount Paid
-------------	-------------

Payment - Credit Card	\$70.00
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Amounts shown may reflect sales tax which is applicable in certain areas.

Note you can continue to view payment receipts online. Log into your Constant Contact account, click the My Account link in the upper right hand corner of the Home page, and choose the View Payment Receipts option.

You may also use the Opt In/Out of Payment Receipt E-Mails link on the My Account page to opt out of receiving payment receipt emails in the future.

We appreciate your business.

Best Regards,

Constant Contact Billing

1601 Trapelo Road, Suite 329 - Waltham, MA 02451

Questions? Please give us a call! US / Canada Toll Free: (855) 229-5506

From: Spectrum
Sent: Tuesday, September 10, 2019 7:30 PM
To: sandy.stnc@gmail.com
Subject: Thanks for your payment

Click [here](#) for viewing in a web page.

The logo for Spectrum Business, featuring the word "Spectrum" in a bold, sans-serif font above the word "BUSINESS" in a smaller, all-caps, sans-serif font. The logo is white and set against a dark, textured background.

Thanks for Your Payment

Dear ,

Thank you for your recent payment.

You can review your account information online. Sign in and view your Spectrum Business bill at any time.

Did you know you can enroll in Auto Pay? Spectrum Business Auto Pay in a convenient, automatic way to pay your bill every month.

Thank you for being a Spectrum Business Customer,

Spectrum Business Support Team

Account Information

Payment Date:	09/10/19
Account:	8448200560970237
Payment Amount:	\$125.00
Credit Card:	****6508

Please do not reply to this message. Replies to this message are routed to an unmonitored mailbox. If we can be of further assistance, please visit [Spectrum Business Support](#).

This email was sent to: sandy.stnc@gmail.com

If you received this email in error, please [let us know](#)

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This message was sent by Charter Communications

BOARD MEETING

9/11/19

LEO'S PIZZA

7556 FOOTHILL BLVD
TUJUNGA, CA 91042
8183522222

Leo's Pizza

Cashier: Employee

Transaction **000004**

Total **\$149.92**

CREDIT CARD AUTH \$149.92

MASTERCARD 6508

Tip _____

Total 149.92

Retain this copy for statement
validation

11-Sep-2019 1:09:55P
\$149.92 | Method: KEYED
MASTERCARD
XXXXXXXXXXXX6508
MANUALLY ENTERED
Ref #: 925400653420
Auth #: 072838
MID: *****2920
SIGNATURE VERIFIED

Online: <https://clover.com/p/XK76HHFRF3KS0>



XK76HHFRF3KS0

ex 07/22 (800)

Delivery Pick Up

N
A
M
E Sandy Phone # 426-1129

Address 8651 Foothill

House	Apartment	Town House

Time Ordered	:	Promised Delivery Time	:	Date
4XL - pep	:		:	11.8.19 x 4
2XL - pep	:	149.92	:	11.8.19 x 2
3 caesar salads	:		:	10.8.19 x 3
	:		:	
	:		:	
	:		:	
	:		:	
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	:		:	
	:		:	
	:		:	

\$149.92

Sanland park

THANK YOU	Tax
(7064076)	
	Delivery
	Total ▶

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
9/1/2019	19100	9/1/2019

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
	1 Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
8/1/2019	19099	8/1/2019

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
	1 Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00

Invoice

The Web Corner, Inc.
19509 Ventura Blvd. Tarzana CA 91356 (818) 345-7443

Date	Invoice #	Due Date
7/1/2019	18773	7/1/2019

Bill To
Sunland Tujunga NC 7747 Foothill Blvd., Room 101 Tujunga, CA 91042

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1.5 hour for; phone support, web development, requests, & website adjustments	150.00	150.00
0	Monthly Hosting for stnc.org	15.00	0.00
0	Email Standard Mailboxes:	3.50	0.00
	1 Account secretary@stnc.org (included in maintenance)		

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$150.00
	Payments/Credits	\$0.00
	Balance Due	\$150.00



SPONSORSHIP INVOICE
August 28, 2019

Little Landers Historical Society
10110 Commerce Avenue
Tujunga, CA 91042
(818) 352-3420

Sponsor:



**SUNLAND-TUJUNGA
NEIGHBORHOOD COUNCIL**

Sunland-Tujunga Neighborhood Council
P.O. Box 635, Tujunga, CA 91043-0635
(818) 951-7411
<https://www.stnc.org>

DESCRIPTION	
Sponsorship: \$500	
Bolton Hall Museum, Little Landers Historical Society, "Spooky Stories and Games," October 26, 2019 Free admittance. Open to all public. Advertised on all local social media. There will be Food, Drinks, a Costume Contest, and Games	
Sponsorship funding will cover:	
Recognition of STNC in LLHS newsletter	
Recognition of STNC in flyers promoting the event	
Recognition of STNC with online promotions	
Recognition of STNC with banner	
Signage recognizing STNC as a sponsor during the event	
Total amount to be received:	\$500.00

We appreciate your support and all that you do for our community!

STNC Mailing Address: P.O. Box 635, TUJUNGA, CA 91043-0635

September 9, 2019

Dear STNC President Sanchez and Esteemed Council Members,

I am writing on behalf of the members of the Sunland Tujunga Arts, Recreation and Culture committee. We wholeheartedly recommend that the STNC consider sponsoring the Little Landers Historical Society and Bolton Hall Museum for the "Spooky Stories and Games" event scheduled for October 26, 2019.

STARC feels this is an outstanding outreach opportunity for the STNC. Bolton Hall Museum is a valued asset for those who reside in our area as well as visitors who desire to research and explore the relevance of our area to the early growth of the city of Los Angeles. Bolton Hall Museum is listed as #2 on the Historic-Cultural Monument registry.

A sponsorship of \$500 would ensure a successful free event for the general public. By lending its support, the STNC would receive prominent promotion and recognition as a patron for community based events.

Thanks to the determination of those who worked and contributed to keep the doors of Bolton Hall open and free to the public, the structure is now 106 years olds. This is a chance for the STNC to work along side the museum and to show strength and cohesion among the organizations of Sunland-Tujunga. The museum and local residents who enjoy "Spooky Stories and Games" will benefit from this generous donation; The STNC will benefit from the outreach potential of this family event. The members of STARC encourage your consideration.

Respectfully Yours,


Joe DeCenzo
STARC Committee Chair



Little Landers Historical Society
Presents

SPOOKY STORIES, TALES & POEMS

at Bolton Hall Museum

10110 Commerce Ave. Tujunga

Saturday, October 26, 2019

6:00pm to 9:00pm

Free Admission!

Hear local residents and Village Poets share spooky stories and poems of events in Foothills history!
Spooky Refreshments & Drinks available throughout the evening.

Plus:

- Costume Contests! Many Categories!
- Games and Raffles!
- Pumpkin Carving Contest

Bring your carved/decorated pumpkin for everyone to admire!

Sponsored by:
Sunland-Tujunga Neighborhood Council



Parking Available at:
Elks Lodge, 10137 Commerce Ave.



NC Name: SUNLAND-TUJUNGA Meeting Date: 9-11-19
 Budget Fiscal Year: 2019-20 Agenda Item No: 10.h.

Board Motion and/or Public Benefit Statement (CIP and NPG): Approve up to \$500 sponsorship for "Bolton Hall Spooky Night" on Oct. 26, 2019.
 Lydia Gunten 2ND
 Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Liliana Sanchez	President	✓					
Lydia Grant	First Vice President	✓					
Nina Royal	Second Vice-President	✓					
Sandy Capps	Treasurer	✓					
Cindy Cleghorn	Secretary						✓
Lallah Rowe	At Large Grp Rep				✓		
Vartan Keshish	Region 1 Rep	✓					
Ana Orudyan	Region 1 Rep				✓		
Glen Belt	Region 2 Rep	✓					
Arsen Karamians	Region 2 Rep				✓		
Oscar Alvarez	Region 3 Rep	✓					
Rafi Shaheenian	Region 3 Rep				✓		
Pati Potter	Region 4 Rep	✓					
Carol Hutchinson	Region 4 Rep	✓					
Arnie Abramyan	Group Rep				✓		
John Clausen	Group Rep	✓					
Garbis Khanjian	Group Rep				✓		
Jora Mehrabi	Group Rep	✓					
Hovik Tadevosyan	Group Rep				✓		
Jon von Gunten	Group Rep						✓
Paul Armbruster	Group Rep				✓		

Board Quorum: 11 Total: 11 0 0 8 0 2

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signatures: Sandy Capps, Cindy Cleghorn
 Print/Type Name: Sandy Capps, Cindy Cleghorn
 Date: 9-11-19, 9-11-19