



Sunland Tujunga Neighborhood Council

7747 Foothill Blvd., #101 Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: secretary@stnc.org

General Meeting Agenda

Wednesday, June 13, 2018 – 6:30 PM

North Valley City Hall

7747 Foothill Blvd., Tujunga, CA 91042

Code of Conduct

1. Silence cell phone. No cell phone conversations. Limit texting.
2. Raise hand and wait to be acknowledged by chair to speak.
3. No side conversations, please. Keep to subject matter on the agenda.
4. Keep language and tone appropriate and respectful.
5. Present issues in a way that promotes mutual discussion and resolution.
6. Treat on another with dignity and respect.
7. Show respect for time and opinion.
8. Think, speak and act in the best interest of the community and stakeholders.
9. Assume positive intent.

1. Call to Order and Pledge of Allegiance (2)
2. Announcements, Roll Call and Quorum (2)
3. Event Announcements- 1 min per speaker (10)
4. Public Comment on Non-Agenda items within the Board's subject matter jurisdiction. 2 min per speaker
5. Public Official and Community Representative Announcements (20)
6. **DISCUSSION/ACTION: Appoint Group Representative position.** (According to Bylaws: Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General Meeting. Stakeholders must provide proof of membership in a group that falls into the category they wish to represent. That group must possess a facility and/or hold regular meetings within the boundaries of the STNC, and the candidate must regularly attend meetings at that branch of the organization; and the candidate must live within the STNC boundaries. Furthermore, the Candidate must provide proof that the organization/group affirms that he/she is their representative.)
7. **DISCUSSION/ACTION: Appoint Region 2 Representative.** Region 2 is North of Foothill from Mt Gleason east to Commerce/ Seven hills. Two (2) Geographical Representatives shall represent each region. Geographical Representatives shall represent the interests of the community stakeholders within their region. Geographical Representative shall maintain lines of communication with the various neighborhoods, businesses, and other organizations operating within their districts. Geographical



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Representative Representatives shall actively outreach to community stakeholder groups and individuals within their regions.)

8. **DISCUSSION/ACTION: Appointment of Treasurer position.** (According to the Bylaws: 1. Any stakeholders or board members interested in filling the vacant position will be asked to submit a statement announcing their desire to fill the vacancy and their qualifications to do so. These may be submitted in person to the STNC office or by email to secretary@stnc.org. They must be submitted at least 24 hours in advance of the next General meeting.) 2. The Treasurer shall be responsible for holding the monies of the STNC, and for maintaining records of income and expenditures and current balance and keeping the records current. The Treasurer shall comply with Generally Accepted Accounting Principles (GAAP) requirements and shall file the Department's required quarterly reports and all other paperwork and reports required by the Department in a timely manner. 3. The position is open to: stakeholders who live, work, own property in the neighborhood or those who declare a stake in the neighborhood as a community interest stakeholder or who are identified by participation in business, educational, faith-based, community service, youth and special interest organizations that are located or that meet regularly within the STNC boundaries and are 16 years old at the time of filing for candidacy.

9. **ANNOUNCEMENT:** STNC Elections will take place in 2019 and the STNC will form an Elections Committee to present recommendations to the board regarding election location, outreach and collaboration with the Region 1 Neighborhood Councils, the City Clerk and other elections related details. The City Clerk will be conducting the elections, date is not confirmed yet. The STNC board will vote on its Stipulation Worksheet at the July 11, 2017 meeting.
ANNOUNCEMENT: Neighborhood Council Congress is Saturday, September 22, 2018. Registration will open August 11.
ANNOUNCEMENT: STNC Inventory is due August 1. The Budget & Finance Committee will present for board approval at the July 11, 2018 meeting

10. **PRESENTATION: Republic Services Susanne Passantino, Project Manager - L.A. City Trash Hauling for Commercial and Multi-family.** Sunland-Tujunga area updates including who to call and how the program is doing. Q&A (10 minutes)
Susanne Passantino
Project Manager, [City of Los Angeles](#)
[9200 Glenoaks Blvd.](#)
[Sun Valley, CA 91352](#)
e spassantino@republicservices.com
o 818.683.1607 c 818.974.5136
f 866.224-0985 w www.RepublicServices.com

11. **DISCUSSION / ACTION: To approve Budget & Finance Committee recommendations:**
 1. Approve May Monthly Expenditure Report (MER).
 2. Approve National Night Out at Little Landers Park as STNC event on August 7, 2018 (first Tuesday in August) and funding in the amount up to \$1,500 to cover cost of food and water. Funding will come out of the FY18-19 budget.



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3. Approve \$263 for moving copier and pay by credit card from FY17-18 budget.
 4. Approve \$1,200 Web Corner proposal to update STNC website and appoint ad-hoc website committee chaired by the secretary and treasurer and include one more board member and two-four stakeholders. Focus will be to review and update the STNC.org website, working with the Web Corner, board and committee chairs on site updates and to be paid by credit card from FY17-18 budget.
 5. Approve board member Dana Stangel reimbursement in the amount of \$189.25 to cover the cost of refreshments for the Board Retreat held May 19, 2018 to be paid by check.
 6. Approve board member Linda Adran reimbursement in the amount of \$33.90 to cover the cost of coffee for the board retreat held May 19, 2018 to be paid by check.
 7. Review outreach committee recommendation for up to \$800 for board t-shirts in time for the July 4, 2018 parade FY 17-18
 8. Review up to \$200 for signs and decorations for the July 4, 2018 parade FY 17-18
 9. Review \$500 request for new STNC EZ Up from FY17-18 budget for the 4th of July because all other EZ Ups are damaged or have missing / broken parts FY 17-18
 10. Review possible request for up to \$1,500 for outreach items to use for Sunland Park events FY 17-18 or 18-19
 11. Review possible request for up to \$8,000 remainder funds for recommendation to NC Congress or 2019 Elections FY 17-18
 12. Review Bridgegap invoice in the amount of \$180.18 for May 2018 board meeting minutes FY 17-18
 13. Request from the City Clerk to increase funding limit to \$5,000 per day on credit card to be able to cover final week expenditures if necessary.
12. RECOMMENDATION/ACTION: Add Sevada Hemelians as an approved 3rd Alternate Signer for the STNC
13. DISCUSSION/ACTION: Consider moving forward with the Ad Hoc Safe Streets Committee's approved artwork for street pole banners.
14. DISCUSSION/ACTION: Confirm the Homeless Committee Members and Details of the Committee Meetings
15. DISCUSSION/ACTION: Appoint two Budget Advocates from STNC. Budget Advocates will be required to attend Budget Day all day on June 23, 2018 at City Hall, attend Budget Advocates meetings held at least once a month in person or by phone, participate in meetings with the mayor and city departments regarding the annual city budget to assist in the annual report on the delivery of city services; provide reports and recommendations to the STNC board.
16. DISCUSSION/ACTION: Appoint one DWP MOU liaison and one alternate from the STNC. Attend bi-monthly meeting of the DWP MOU committee held on the first Saturday of the month at 8:30 a.m. and report back to the STNC. (Note: previous liaison resigned and Nina Royal is the alternate)
17. DISCUSSION/ACTION: Appoint one DWP Committee liaison and one alternate from the STNC. Attend bi-monthly meeting of the DWP committee held on the first Saturday of the month at 8:30 a.m. and report back to the STNC.
18. DISCUSSION / ACTION: To approve Land Use Committee recommendations:



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1. 6477 Foothill Blvd - Comment Letter regarding application for drive thru car wash at Tujunga Canyon Place and Foothill Blvd.
 2. 7738 Foothill Blvd - Comment Letter regarding facade improvements and signage for all stores.
 3. Update comment letter and position regarding the proposed High Speed Train routes.
 4. Comment letter regarding Process & Procedures Ordinance
- Public hearing will be June 26 6-8 p.m. comments are due by July 6th
5. Letter recommending opposition to SB831
 6. Comment letter regarding CEQA Clearance
 7. Comment letter regarding CF17-1311 evaluation of the state of street related infrastructure recommending a consolidated citizen oversight to create a true infrastructure system. Ref: Laila Aleqresh, Executive Advisor, Office of the CAO, City of Los Angeles, results and recommendations from the final study of the Public Works Infrastructure Programs.
 8. Comment letter regarding status of our new left turn signals on Foothill Blvd. that have been approved but not installed yet.
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19. DISCUSSION/ACTION: Review draft STNC Strategic, Budget and Outreach plan and submit recommendations to the Budget & Finance committee so the draft can be finalized at the July 11, 2018 board meeting. All committees need to agendaize this item and provide minutes or recommendations by July 8, 2018
 20. DISCUSSION: Introduce NC Reforms Motion and submit survey comments on behalf of the STNC board. Board will vote to approve a CIS at the July 11, 2018 STNC board meeting.
 21. Neighborhood Council Board and Committee Reports including Discussion/Possible Action
 - a. Report: Neighborhood Council Budget Advocates by Rick Ramirez, Budget Advocate: North East Valley
 - b. Report from representatives of VANC, LANCC or other NC Coalitions or Alliances
 - c. Region & Group Representatives
 - d. Land Use Committee:
 - i. Announcements: Verizon will be returning to the LUC on July 17 with an updated presentation regarding 10638 Oro Vista WTF cell tower application. Applicant/Owner will present plans regarding a new single family residence at 6152 Sister Elsie, Tujunga.
 - e. Outreach Committee
 - i. Looking for 3 stakeholders
 - ii. 4th of July Parade
 - iii. 4th of July Fireworks (need Board Member Sign up)
 - iv. Updates on Grocery Bags and Magnets
 - f. Youth Advisory Council
 - g. Sunland-Tujunga Arts, Recreation and Culture Committee (STARC)
 - h. Women Empowering Sunland-Tujunga (WEST) Committee
 - i. Kelly Hurst, new Committee Member
 - i. Sunland-Tujunga Emergency Preparedness (STEP) Committee
 - j. Beautification Committee
 - k. Animal Issues Committee
 - l. Education Committee:



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m. Safe Streets Ad-Hoc Committee

Closing Comments, Acknowledgements, and Adjournment. (1)

Adjourn by 9:00 p.m.

Posted 6/10/18; Remove after 6/13/18

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS - STNC agendas are posted for public review as follows:

- At Sunland Tujunga Neighborhood Council Office, 7747 Foothill Blvd #101, Tujunga, CA. 91042
- At www.stnc.org
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICANS WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via secretary@stnc.org.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: stnc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Sevada Hemelians, Board Secretary, at (818) 951-7411 or email via secretary@stnc.org.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the STNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the STNC Bylaws. The Bylaws are available on the STNC.org website or at EmpowerLA.org.

SERVICIOS DE TRADUCCION – Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte, STNC Secretary, al (818) 951-7411 o por correo electrónico secretary@stnc.org."

Թարգմանական ծառայություններ: Ժողովում Հայերեն թարգմանությունների համար, զանգարեք գարտուղար՝ [818-951-7411](tel:818-951-7411) Ժողովից առնվազն 72 ժամ առաջ: